SCOTS ALL SAINTS COLLEGE

2026 Parent and Student Handbook

Junior School



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WELCOME - HEAD OF JUNIOR SCHOOL



"Committed to developing today's learners into tomorrow's leaders who are informed, compassionate and confident men and women of faith who will flourish as global-minded citizens."

Welcome to the Junior School at Scots All Saints College. We are blessed to have our Preparatory and Junior Schools located in Llanarth, Bathurst, only a few minutes drive from the CBD. Students can enjoy the spacious and beautiful grounds which encourage an atmosphere of peace and freedom.

The emphasis in our Preparatory and Junior School programs is to ensure students develop a strong sense of morality, integrity, and responsibility towards others. All students are encouraged to practise respect and tolerance, celebrate diversity, discover new interests, form new friendships, and develop a style of leadership centred on service.

Our College values of Truth, Hope, Compassion and Respect provide us with a framework to achieve our goals. We want to encourage our students to be resilient problem solvers who are ready to help make a positive contribution in their community and wider society. We want them to be proud of who they are, their school and community. We want people to know where they come from, through their actions and voices and the compassion they have for one another. We want them to know that good things come through effort and achievement.

Our students enjoy a broad, engaging and challenging academic curriculum, a quality pastoral care and wellbeing program, and a diverse range of co-curricular opportunities. We achieve this in a nurturing and positive learning environment that equips students with the knowledge and skills to become successful lifelong learners. Our extensive curricular and co-curricular programs provide students with a balanced development of the intellectual, emotional, physical and spiritual elements of life which enables them to reach their potential.

I look forward to working with you and your family, and making your association with Scots All Saints College a fulfilling, productive and enjoyable experience.



Chris Jackman
Head of Junior School

CONTACT DETAILS

Junior School

70 Eglinton Road
BATHURST, NSW 2795
Telephone: 02 6331 3911

Email connect@scotsallsaints.nsw.edu.au

Website www.scotsallsaints.nsw.edu.au

WEBSITE

The Scots All Saints College website is the central hub for information and communication for the College community. The weekly e-newsletter – *The Roar*, is uploaded to the website each week and a link is emailed to parents. The learning portals – *Canvas* and *Seesaw*, are accessed through a parent and student login on the Home page of the website. These secure portals provide remote access to learning and assessment information for each year group.

Webmail for students is also accessed via the website.

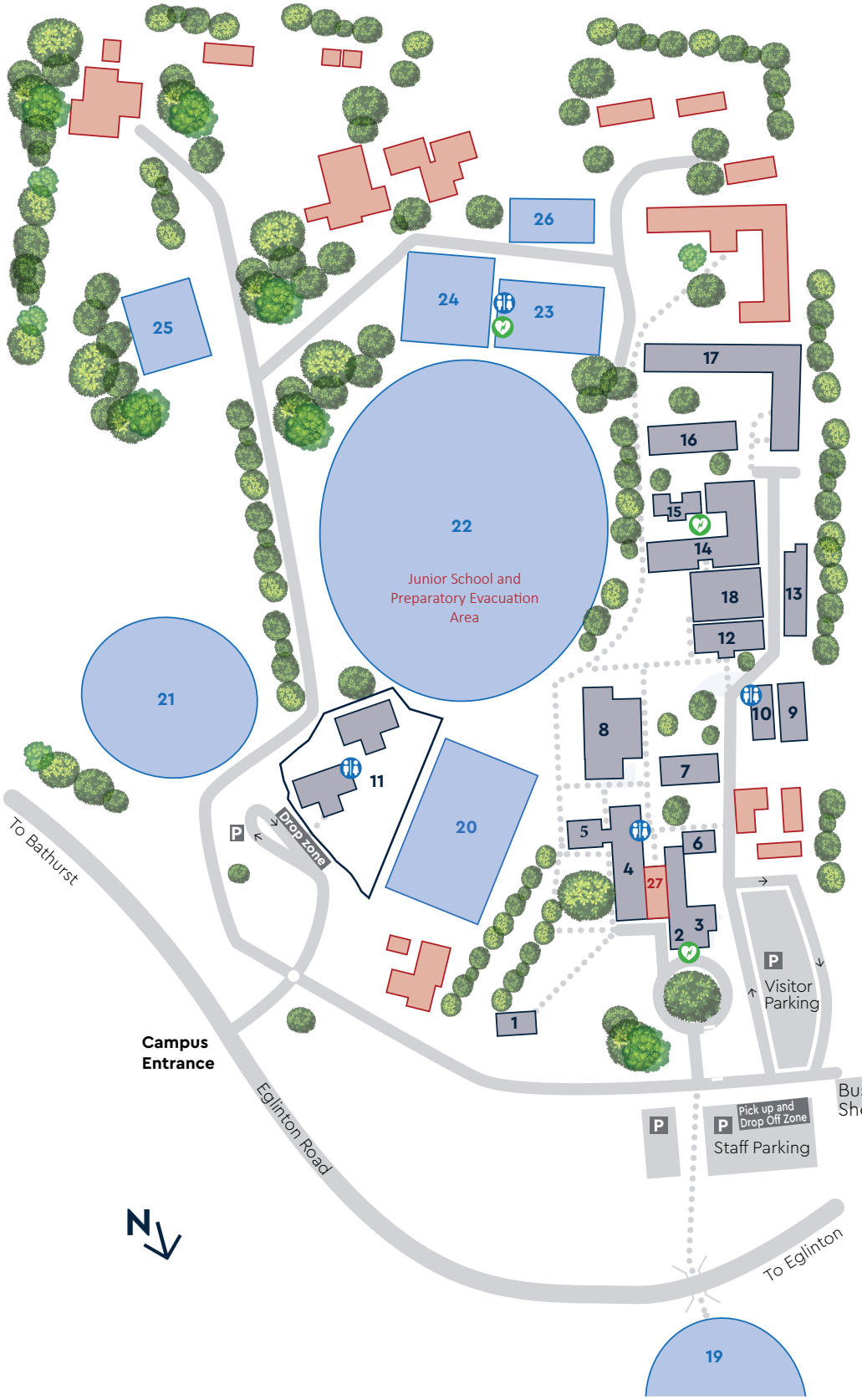
Scholarship applications are available online from Term 4 to February via the Enrolments tab on the website.



SCOTS ALL SAINTS COLLEGE

A warm welcome to
Junior School Campus

The Preparatory School | Junior School (K-6)



1 Chapel
2 Campus Reception
3 Archives/Heritage Display
4 Junior School Classrooms
5 Christian Studies Classroom
6 Uniform Shop
7 Kemmis Building
8 Hubert J Richardson Memorial Library
9 Visual Arts Centre
10 Classrooms
11 The Preparatory School
12 Science Labs
13 Design & Technology
14 Evans Centre – Junior School
15 Reekie Centre – Junior School Office
16 Foundation Block – Junior School Classroom
17 Music Centre
18 Innovation Centre

19 Stiles Oval
20 Tracey Oval
21 Edgell's Oval
22 Watson Oval
23 Bickerdike Sports Centre
24 Swimming Pool
25 Netball & Tennis Courts
26 Basketball Court

27 Dining Hall

P Parking
Toilets
Defibrillator

| 70 Eglinton Road, Bathurst
| 02 6331 3911

scotsallsaints.nsw.edu.au

A Presbyterian Co-educational Day and Boarding College for students from Preparatory School to Year 12

PURPOSE, MISSION, GOALS, VALUES

Our Purpose

Scots All Saints College is a Presbyterian co-educational Preparatory to Year 12 day and boarding college situated over two expansive and picturesque campuses in the regional city of Bathurst NSW.

Our Mission

To develop learners for life who grow every day in every experience with purpose and courage grounded in Christ.

Our Goals

Scots All Saints College strives to achieve its mission through pursuing excellence in:

- Teaching and Learning
- Academic and Pastoral Care
- Christian Life
- Co-curricular Experience
- Boarding (Years 7-12)
- Community Partnership
- Organisational Stewardship

Our Values

- Truth
- Hope
- Compassion
- Respect



LEADERSHIP TEAM (Junior)

Head of College	Mr Richard Ford
Deputy Head of College	Ms Emily Shanahan
Head of Junior School	Mr Chris Jackman
Deputy Head of Junior School	Mr Anthony Roohan
Pastoral Care and Wellbeing Coordinator	Mrs Jo Nicholls

ADMINISTRATION TEAM

Personal Assistant to Head of Junior School	Mrs Belinda Boshier
Reception/First Aid Officer	Mrs Kelly Gilmore

OPERATIONAL TEAM

Head of Finance and Operations	Mr Aaron Jones
Registrar	Mrs Lisa Ellery
IT Manager	Mr Matthew Jarrett
IT Administrator	Mr Shane Cooper

TERM DATES 2026

TERM 1	2 February – 2 April
Monday 2 February	**Senior School:** Year 7-11 New Students' Day, New Boarders arrive Year 7-11 New Student/Parent Lunch Existing Boarders return from 3pm **Junior School:** Kindergarten only - half day 9am- 12.30pm. Kindergarten Student and Parent Lunch **Prep School:** No Preparatory (Prep) or Year 1-6 classes
Tuesday 3 February	All classes Kinder to Year 12 start full days Prep children commence classes on their regular days
Thursday 2 April	Term 1 concludes, Boarders travel from 1:00pm
TERM 2	**21 April – 26 June**
Monday 20 April	Student Free Day Boarders return from 3:00pm Staff Professional Development Day
Tuesday 21 April	Term 2 classes commence
Saturday 25 April	ANZAC Day Public Holiday
Friday 5 June	Student Free Day Boarders travel return from 3:00pm Staff Professional Development Day
Monday 8 June	King's Birthday - Public Holiday
Friday 26 June	Term 2 concludes, Boarders travel from 1:00pm
TERM 3	**21 July – 25 September**
Monday 20 July	Student Free Day Boarders travel to return from 3:00pm Staff Professional Development Day
Tuesday 21 July	Term 3 classes commence
Thursday 24 September	Year 12 Valedictory Assembly
Friday 25 September	Term 3 concludes Boarders travel from 1.00pm Year 12 Valedictory Dinner
TERM 4	**13 October – 4 December**
Monday 12 October	Student Free Day Boarders return 3pm Staff Professional Development Day
Tuesday 13 October	Term 4 classes commence
Thursday 3 December	House Spirit Day/Year celebrations (compulsory school day)
Friday 5 December	Celebration Day (compulsory attendance) Term 4 concludes at 12:00pm

NSW Public Holiday information: https://www.industrialrelations.nsw.gov.au/public-holidays/public-holidays-in-nsw/



Preparatory School

PREPARATORY SCHOOL PROGRAM

Scots All Saints College Preparatory School offers the only 'school readiness' program of its kind in Bathurst and the local area. The program is tailored to the developmental needs of young children in preparation for a head start into Kindergarten.

Run by experienced and degree qualified teachers, the program is located on the Junior School Campus. Students are familiarised with the routine of school to ensure a seamless transition to Kindergarten at Scots All Saints College.

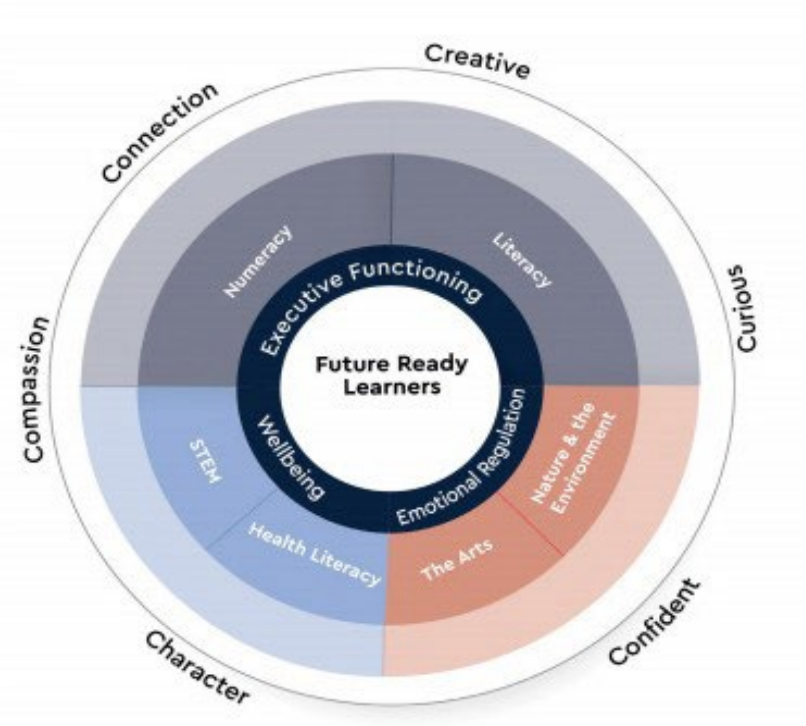
Children have time and space to work on social skills through developmental play, group activities and interacting with their peers. There is a rich variety of opportunities and experiences on offer each day to help guide and support the children as they develop emotional maturity. With access to the school setting, resources and facilities such as the sports ovals, library and connection to the Junior School program, children can step-up to Kindergarten with confidence and familiarity of the Kindergarten environment.

Using a research based and pedagogically sound bridging framework, the children are supported to develop skills in the core areas of; executive functioning, wellbeing and emotional regulation. These skills are developed through a range of social, physical and cognitive opportunities and experiences.

Four core areas of learning provide opportunities for students to explore, learn and be challenged in Literacy, Numeracy, The Arts and Health. Whilst two supplementary areas of learning featuring STEM and Nature and the Environment help students to investigate the world around them and sow the seeds of caring for our planet and future.

Children experience a balance of structured and unstructured times within the rhythm and routines of the day to create the best possible transition to Kindergarten.

Preparatory School Framework



Daily Structure and Times

Preparatory School students can be dropped off and signed in by parents and carers from 8:25 am and picked up from 3:15 pm.

Students have access to After School Care until 5:00 pm free of charge which extends until 6:00 pm at a cost of $20 per child or $25 per family

A typical day for Preparatory School students would include:

- Developmental Play/ Investigative Learning
- Literacy and Numeracy concepts
- Morning Tea and play
- Core and Supplementary Learning Areas
- Lunch and play
- Specialist areas including Music, PE and Library

Pick-up and Drop-Off

The Preparatory School has its own dedicated carpark and drop-off/ pick-up area for the exclusive use of parents of the students. The Preparatory School is located directly through the roundabout of the Junior School Campus, and parents have right of way around the roundabout to other vehicles exiting the campus.

College Events

Preparatory students have many opportunities to be involved in whole school events such as: The Easter Hat Parade, Mothers' Day and Fathers' Day celebrations, Cross Country Fun Run, Concerts and Book Week celebrations.

Attendance

Parents are required to notify the school if their child will be absent. If your child is absent from school, you should submit your child's absence via the Paperly App, or by contacting the College on 6331 3911.

After School Instruction

After School Instruction will be available, on request until 6:00 pm.

Between 3:15 pm and 5:00 pm there is no extra charge. Between 5:00 – 6:00 pm there is a charge of $21 per child or $26.50 per family. Penalty fees will be incurred at the rate of $16 for every fifteen (15) minutes after that time.

After School Instruction placements will be at the discretion of the College and will be allocated on a needs basis.





Junior School (K-6)

JUNIOR SCHOOL CURRICULUM

What do we teach?

In our Junior School, students participate in learning experiences from the following Key Learning Areas:

- Christian Studies
- English
- Mathematics
- Science and Technology
- Human Society and Its Environment (History and Geography)
- Personal Development, Health and Physical Education
- Creative Arts
- Design and Digital Technologies

Christian Studies

Scots All Saints College is a Christian school in the Presbyterian tradition and aims to introduce students to the Christian faith through worship, class discussions and activities. The Chaplain conducts a Chapel service each week, which is compulsory for all students. The Chaplain and a team of teachers conduct Christian Studies classes each week as part of the curriculum.

Students in Years 3 to 6 attend Crusader Camps bi-annually as part of the Outdoor Education Program and Christian mission of the school. Crusaders is a faith based Christian group that students can attend at lunch time once per week.

Our Kindergarten students engage in a unit called 'Beginning with God.' This one-year program introduces students with little prior knowledge of the Bible to the God of all creation, the people in his unfolding plan and his Son, Jesus. Students in Years 1 to 6 engage in a program designed to help them develop the skills to explore the nature and context of the Christian faith and God as presented in the Bible.



English

In English, teachers build the essential knowledge, understanding, and skills students need to understand and create texts, with a strong focus on learning to read and write.

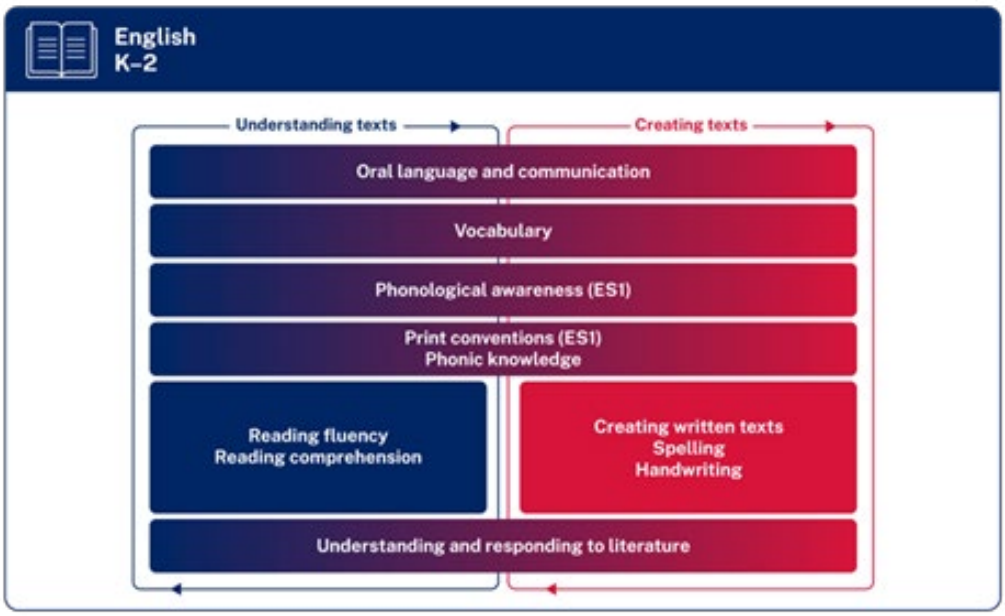
Reading instruction is guided by the 'Simple View of Reading,' which recognises that comprehension depends on both word recognition (decoding) and language comprehension.

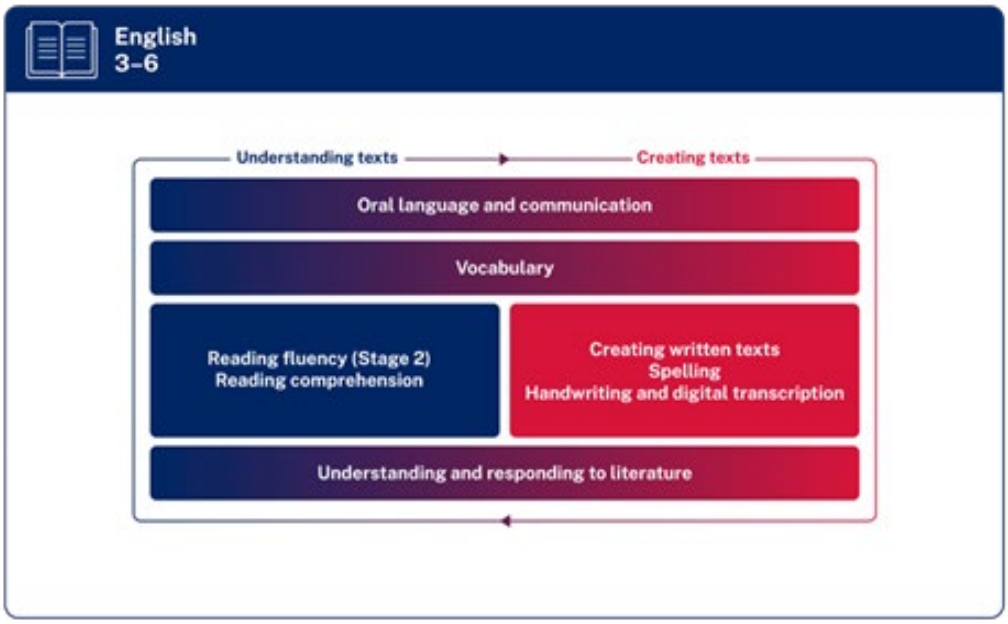
Decoding involves phonological awareness and phonic knowledge, while language comprehension is the ability to understand spoken language. As these skills develop, students' fluency and comprehension improve.

Writing is taught explicitly using the gradual release of responsibility model, with a focus on sentence instruction, daily writing opportunities, and foundational skills in handwriting, spelling, grammar, and punctuation.

Students write for a range of purposes and are exposed to quality literature daily through reading and listening experiences.

By building strong foundations, teachers ensure every child develops the skills needed to effectively understand and create texts throughout their school journey.



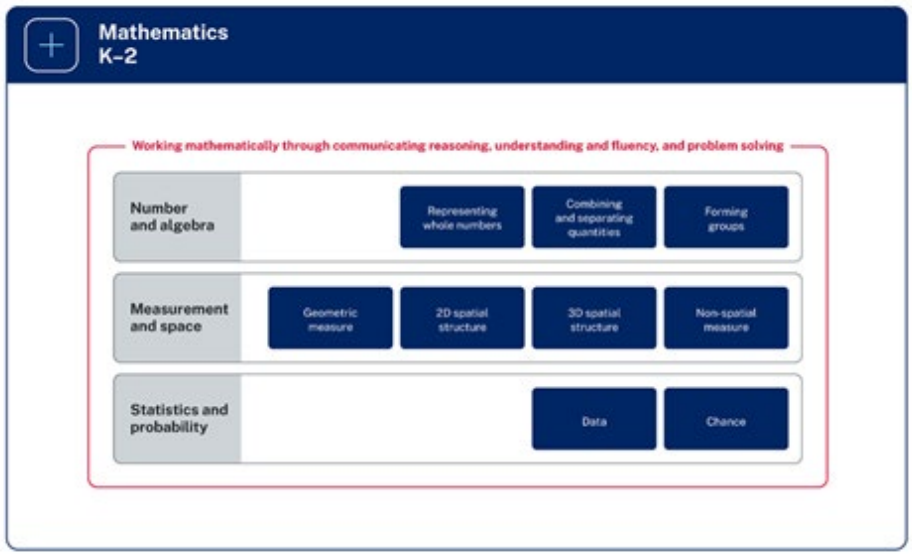


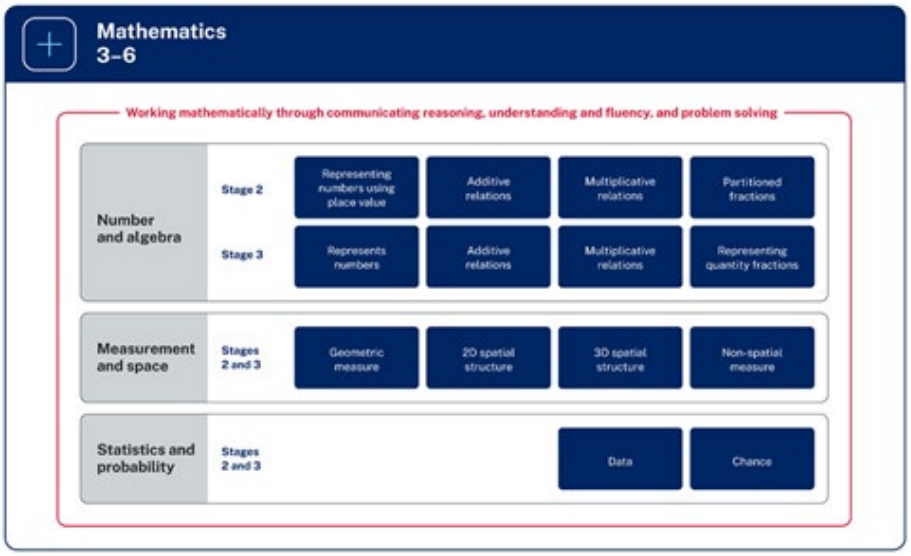
Mathematics

Mathematics in the Junior School equips students with knowledge and skills in Number and Algebra, Measurement and Space, and Statistics and Probability, helping them become confident and creative users of mathematics.

Students learn to communicate, reason, solve problems, and build understanding and fluency through interconnected learning experiences.

Daily lessons begin with a short review, followed by carefully sequenced, step-by-step instruction and guided practice before students work independently. The program fosters connections between mathematical concepts and other disciplines, encouraging students to see mathematics as enjoyable, accessible, and essential for lifelong learning.

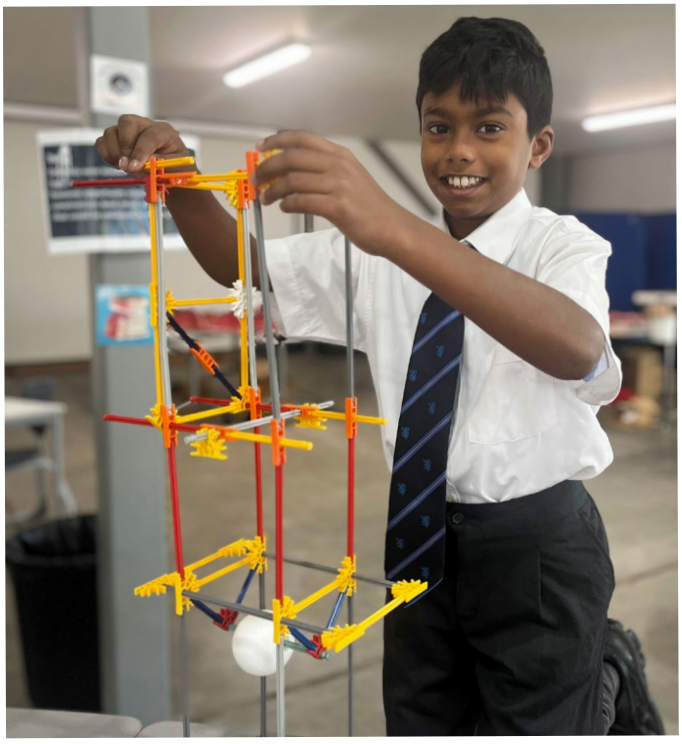




Science

In Science and Technology we aim to foster students' curiosity about the world and understanding of how it works by teaching both factual knowledge (facts, theories, and information) and disciplinary knowledge (ways of working such as observing, testing, and investigating). Students engage in a weekly 45-minute Science and Technology lesson with their core teacher, complemented by a 45-minute Design and Digital Technologies lesson led by a STEM specialist.

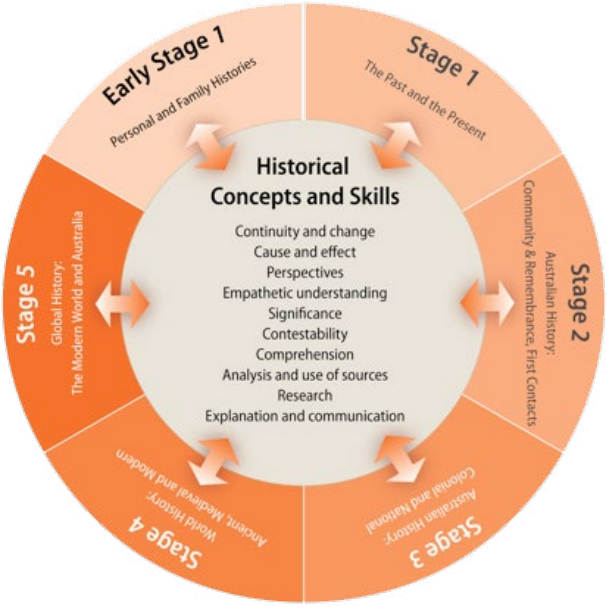
Design Technology focuses on creating products or systems linked to current science units, while Digital Technologies builds skills in pattern recognition, problem-solving, algorithms, and coding. Additionally, a weekly Digital Literacy lesson develops students' ability to create, manage, and communicate information effectively.

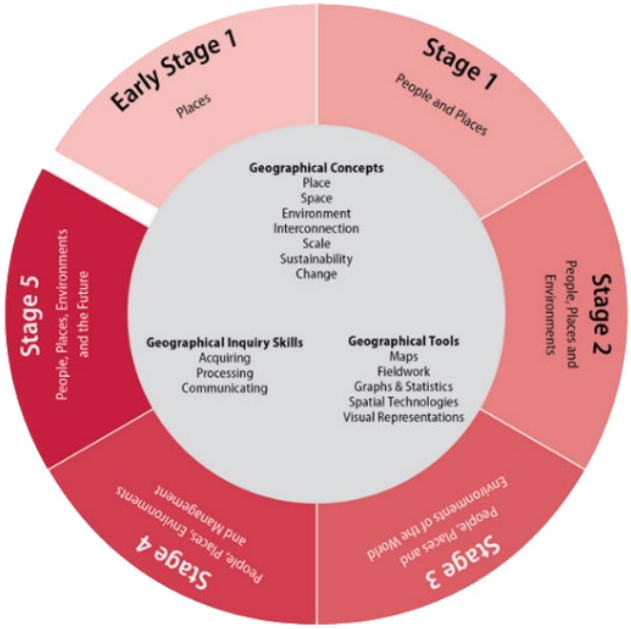


History and Geography

Through the study of History we aim to stimulate students' interest in and enjoyment of exploring the past, to develop a critical understanding of the past and its impact on the present. We also seek to develop the critical skills of historical inquiry and to enable students to participate as active, informed and responsible citizens.

Through the study of Geography we seek to inspire students' interest in and engagement with the world. Through geographical inquiry, students develop an understanding of the interactions between people, places and environments across a range of scales in order to become informed, responsible and active global citizens.



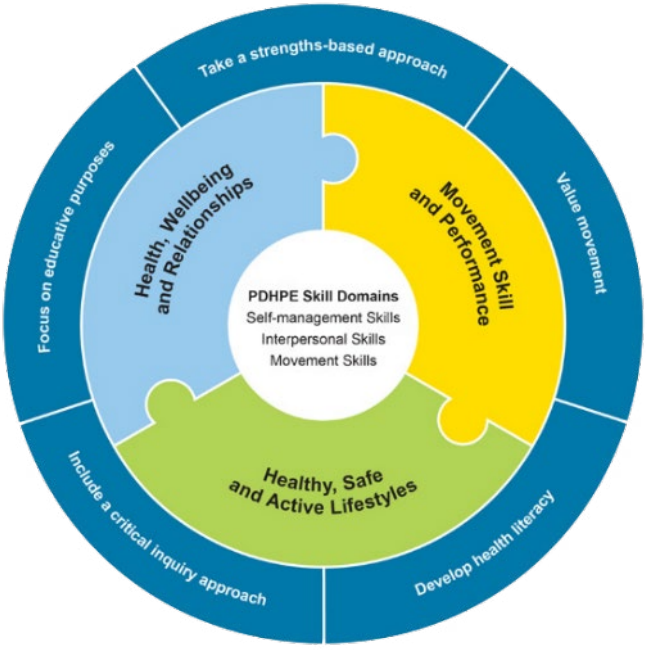


Personal Development, Health and Physical Education

The Junior School PDHPE program aims to develop students' knowledge, skills, and attitudes to lead healthy, safe, and active lives.

Learning is organised across three content strands, with teachers integrating practical experiences to strengthen understanding of key health and physical education concepts.

Students participate in physical activity each week through PE lessons with specialist staff and Active Afternoons, promoting fitness, wellbeing, and lifelong healthy habits.



Creative Arts

The Junior School Creative and Performing Arts program nurtures students' love of music, visual arts, dance, and drama through engaging lessons, performances, and creative experiences. In music, students participate in classroom lessons, instrumental tuition, ensembles, and annual musicals, starting with the Year 2 strings program and progressing to wind or brass instruments in later years. Visual Arts encourages self-expression using diverse media and techniques, with opportunities to exhibit work in school and external shows such as the IPSHA Travelling Arts Show. Dance and Drama focus on composing, performing, and appreciating, highlighted by events such as the Footsteps Disco and the Whole School Musical, providing rich, hands-on artistic experiences.

Design and Digital Technologies

Our Design and Digital Technologies program fosters a love of lifelong learning while equipping students with future-focused skills. In our state-of-the-art Innovation Centre, students engage in hands-on experiences that connect core STEM concepts to real-world applications. The program includes:

- Kinder Investigators
- Digital Discovery (K-2)
- Digital Technologies (3-6)
- Design Technologies
- Digital Literacy
- Lego Education
- Junior Agricultural Initiative (JAI)
- STEM incursions.

Through these experiences, students develop curiosity, creativity, collaboration, communication, and critical thinking skills in a fun and engaging environment.

Academic Enrichment

Each year, Junior School students enjoy a wide range of enrichment opportunities that extend and challenge their learning beyond the classroom. Students participate in in a range of programs such as CALQL8, 4MUL8, the Da Vinci Decathlon, Write On, ICAS, and the NPBS Mathematics Competition, which foster problem-solving, creativity, and critical thinking. Opportunities in debating and public speaking, including HICES Debating, CWA Public Speaking, and Inter-House Debating, develop students' confidence and communication skills.

Creative enrichment is also encouraged through initiatives like Waste to Art, the Junior School Art Exhibition, and the IPSHA Travelling Art Show. Additionally, Chess Club provides students with opportunities for strategic thinking and teamwork, with teams representing the school in local competitions. Together, these programs nurture students' talents, curiosity, and love of learning across a broad range of disciplines.



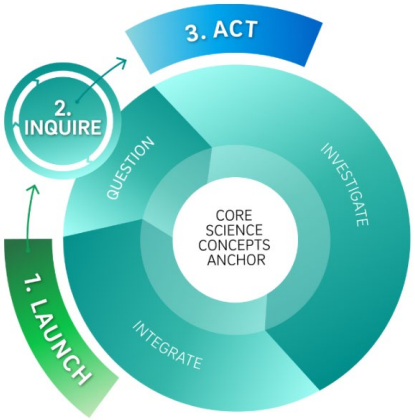
Junior School Pedagogy - How do we teach?

Teachers use a range of evidence-based practices to create engaging, safe, and challenging learning environments where students are supported to learn and take risks. They connect new material to prior learning, model tasks explicitly, emphasise underlying concepts and check for understanding, set high expectations, provide timely feedback, and continually evaluate and adjust their teaching. These practices are applied across all key learning areas.

In Mathematics, the Principles of Instruction are used as a whole-school framework to maximise student learning. These principles emphasise clear and explicit teaching, regular review of prior learning, opportunities for guided practice, followed by checking for understanding and independent practice. By breaking learning into manageable steps and providing strong instructional support, these principles help students build understanding, retain knowledge, and apply skills with confidence.



In Science and Technology the Launch–Inquire–Act (LIA) approach is used to engage, equip, guide and inspire students in their quest for scientific knowledge.



In other key areas of learning, an Inquiry-based learning approach is used to foster curiosity, critical thinking, and active exploration through a structured cycle. Teachers have students begin by tuning in to a concept and posing questions, then find out more through research and investigation. They sort out their findings to build understanding, reflect and act by applying their learning, and finally evaluate their process and outcomes to deepen understanding and identify new questions.

In Design and Digital Technologies, our specialist teacher guides students through a creative and problem-solving process known as design thinking. They begin by **empathising** to understand users' needs, then **define** the problem clearly. During **ideation**, students brainstorm possible solutions before **creating a prototype** or digital representation of their ideas. Through **testing**, they evaluate and refine their designs based on feedback. Finally, students **showcase** their work, sharing their design journey and reflecting on how their solutions meet real-world needs.

Assessment and Reporting

Assessment is an integral part of teaching and learning. It is used to analyse and interpret the knowledge, understanding and skills that students demonstrate throughout the learning process. Assessment provides information about student learning and achievement at a point in time and the progress students have made.

Teachers use a variety of strategies when assessing. These strategies allow teachers to deepen their understanding of student knowledge, skills, concepts, values and attitudes. Standards-referenced assessment refers to the process of interpreting information about student learning in relation to standards. It is used to compare student performance to a standard with objective criteria rather than to the performance of other students. Standards-referenced assessment helps to provide meaningful feedback about student achievement and supports consistent assessment and reporting.

Students undergo a range of Literacy and Numeracy Diagnostic Tests at key intervals throughout the year. Analysis of the results allows staff to track growth, inform and guide lesson and curriculum planning and determine support or extension requirements for individual students.

Some students with additional education needs will require adjustments to assessment practices in order to demonstrate what they know and can do in relation to syllabus outcomes and content.

Reporting is the process of providing feedback to students, parents and other teachers about student progress. Teachers report on student learning at the conclusion of Semester 1 and Semester 2. The report aims to inform parents about content that has been taught, how well their child has learnt it, where improvement is needed and next steps in learning.

Co-Curricular Opportunities

Outside the classroom, a range of exciting opportunities complement our academic program including:

1. Speech and Drama
2. Highland Dancing
3. Chess Club
4. Lego Spike Challenge
5. Pipes and Drums
6. Minecraft Education
7. Art Club
8. Junior String Program, Orchestra, Choir and a range of sporting pursuits

Students are encouraged to participate in the activities that are available in other co-curricular areas. Scots All Saints College offers students experiences in many facets of music, debating, drama and outdoor education.

Public Speaking

There are many opportunities to engage in public speaking at Scots All Saints College. Essentially, we want our students to be confident and expressive communicators who can express themselves in a variety of formal and informal situations for a range of purposes.

In Term One students prepare and deliver an oral presentation with a specific purpose before presenting to their peers.

There are also opportunities for participation in drama and performances throughout each school year.

Outdoor Education

Outdoor education involves using the outdoors to educate students to live and work together, set goals and cooperate to achieve those goals, while at the same time learning to love, respect and appreciate Australia's natural environment. The camp program also links experiences in the outdoors to aspects of the classroom curriculum.

A compulsory camp program is in place for students from Year 3 to Year 6. The program is sequential and provides our students with experiences that become increasingly challenging across the years. Full details of each camp, including equipment lists, travel arrangements and camp focus are provided to students ahead of the relevant camp.

Year 3 Taronga Western Plains Zoo and Wellington Caves

Year 4 Galston Gorge Crusader Camp

Year 5 Canberra

Year 6 Lake Macquarie Crusader Camp



Highland Dancing and Speech and Drama

Highland Dancing and Speech and Drama lessons can be arranged at the College at the commencement of the new school year.

Additional requirements

Books, Textbooks and Stationery

Kindergarten to Year 6 exercise books and textbooks are distributed at the start of Term 1.

Homework

As a guide, it is recommended students should spend the following time on homework each Monday, Tuesday, Wednesday and Thursday afternoon. This should be in addition to their daily reading.

Kindergarten, Year 1 and Year 2	10 minutes
Year 3 and 4	15 minutes
Year 5 and 6	20 minutes

Reading

Reading at home is an essential part of a child's literacy development. All students from Kindergarten to Year 6 are expected to read for at least 10 minutes every night of the week. It is most beneficial for students in Kindergarten to Year 4 to read out-loud to a parent or guardian.

iPad and Laptop Program and Acceptable Use of Technology

Students use technology to supplement classroom learning, connect and share learning with parents, connect with each other or collaborate with others. The College provides iPads to K to 4 students and laptops for Year 5 and 6 students for use at school. Use of technology may involve using the internet. Students are expected to use the iPads and laptops in a responsible and appropriate manner.

Mobile Phone and Smart Watch Policy

Students will not be allowed to use their mobile phones or smart watches with internet and/or messaging capability whilst on campus between 8:25 am and 3:15 pm. Contact with students should be made via the College Reception or Class Teacher during school hours if required. If a student needs to bring a mobile phone or smart watch to school, they are to turn if off and hand it to their class teacher where it will be placed in a basket for the day.

Smart watches may be switched to a mode where there is no messaging or internet capability and retained by the student. Students will need to collect their phone or smart watch at the end of the school day.

Birthday Party Invitation Policy

Teachers will not assist in distributing party invitations unless they are intended for the whole class or gender group of that class. Similarly if you're bringing in cakes or biscuits they should be nut free and for the whole class.

STUDENT WELLBEING

The care and concern shown by our teachers toward our students is grounded in our shared faith, reflecting Christian values.

Our Junior School has a structure that allows us to implement a quality student wellbeing program in a meaningful context. Teachers will guide students to develop the skills, concepts, attitudes and values that will assist them to make responsible and informed decisions.

Junior School classroom teachers will have the primary responsibility for the pastoral care and wellbeing of the students in their class, and are supported by the Coordinator of Pastoral Care and Wellbeing, and the Head of Junior School.

We believe the most effective way to support our students' wellbeing is by working positively and constructively with our College families.

Grow Your Mind

The award-winning Grow Your Mind program is used to support teachers in their efforts to promote positive mental health, wellbeing and resilience for students and build a safe and supportive class and school learning environment. A range of units are embedded in our practice focusing on themes such as; emotional regulation, growth mindset, healthy friendships, emotional literacy and personal strengths.

We have chosen to use Grow Your Mind, for four core reasons:

1. The content is linked to both NSW and Australian curriculum and delivered in the classroom as part of the PDHPE subject (Personal Development, Health, Physical Education).
2. The program has been independently reviewed by the University of Wollongong with results showing positive gains in psychological and physical wellbeing as well as a greater sense of connection and belonging.
3. Grow Your Mind provides a detailed learning continuum so that students are exposed to different topics and learning activities in each year group.
4. Grow Your Mind provides a whole school approach to wellbeing.

Peer Support

Each year our Year 6 Students facilitate a Peer Support program as part of our structured pastoral care framework. The selection of the program content varies from year-to-year and is consistent with developing the students' understanding of our College core values. The Year 6-led Peer Support program promotes student leadership and wellbeing, strengthening connections between students across the school, as students are grouped vertically, between Kindergarten to Year 5.

Wellbeing Week

Each year, Junior School students take part in Wellbeing Week, which focuses on practical ways to promote and strengthen personal wellbeing and ways to support others. The week includes a "Crazy Sock Day" where students are encouraged to wear different socks to celebrate that everyone is unique and that these differences should be embraced, not used to bully.

Recognition and Restoration Processes

Teachers in the Junior School seek to foster increasing levels of self-regulating behaviour in their students. As they progress from Kindergarten to Year 6, students in the Junior School are working towards demonstrating qualities including:

- care and respect for their peers, teachers and other College staff;
- engagement and productivity within the classroom and other College activities;
- pride in their personal appearance and in the College grounds and facilities.

Core teachers and specialist teachers are primarily responsible for behaviour management within their classrooms. Teachers employ appropriate behaviour management strategies and positive reinforcement within their classrooms to ensure that students are engaged and working productively on the task at hand. These same parameters extend to sporting coaches and to staff members managing other co-curricular activities.

Students are expected to uphold our College values:

Truth
Hope
Compassion
Respect



Anti-Bullying Policy

Scots All Saints College is committed to the safety and wellbeing of all children and young people, to acting in students' best interests and to keeping them safe from harm.

Scots All Saints College recognises its duty to students to provide a safe and positive learning environment where individual differences and diversity at Scots All Saints College are respected and accepted.

Bullying is not tolerated at Scots All Saints College.

It is our policy that:

- bullying be managed through a "whole-of-Scots All Saints College community" approach involving students, staff and parents/guardians
- bullying prevention strategies are implemented at Scots All Saints College on a continuous basis with a focus on teaching age-appropriate skills and strategies to empower staff, students and parents/ guardians to recognise bullying and respond appropriately
- bullying response strategies are tailored to the circumstances of each incident
- we establish procedures for reporting and responding to child safety concerns, including when the behaviour may be an indicator of child abuse and other harm
- staff establish positive role models emphasising our no-bullying culture
- bullying prevention and intervention strategies are reviewed on an annual basis against best practice.

Further details pertaining to prevention and intervention can be found in the College's Anti-Bullying Policy and the document Promoting Positive Behaviours Junior School found on our website.

STUDENT EXPECTATIONS

Truth

It is my responsibility to:

- Engage positively in my learning
- Be honest and encourage honesty
- Do my best work
- Use technology appropriately
- Be on time
- Complete my homework
- Ask for help when needed

Hope

It is my responsibility to:

- Be grateful
- Participate in College events
- Always represent the College in a positive manner
- Set a good example to others
- Encourage and help others
- Participate attentively and respectfully in Chapel
- Make the most of the opportunities available to me

All For Christ

It is my responsibility to:

- Speak with respect
- Respect the College and its community
- Be kind
- Accept the consequences of my actions
- Keep my learning spaces neat and organised
- Listen to the teacher's instructions
- Respect others and keep hands and feet to myself
- Look after my belongings
- Place my rubbish in the bin
- Wear my uniform with pride

Respect

It is my responsibility to:

- Be inclusive
- Listen to others and respect their views
- Be courteous and humble
- Care for and support others
- Celebrate the achievements of others
- Ask questions when I do not understand something
- Be an upstander and report negative behaviour

Compassion

SCOTS ALL SAINTS COLLEGE

Junior School Awards

In our Junior School we like to recognise and celebrate learning and effort. Below you will find a range of awards we use to acknowledge learning and effort.

Junior School Spirit Award

A student who has demonstrated behaviour and actions that correlate with the values of the school. Each fortnight the school focuses on one rule or value on a needs basis.

This could include: respect, compassion, leadership, generosity, dignity, kindness, courtesy, service or building harmony.

Junior School Achievement Award - Lion Award

Is awarded to a student for specific academic, social, sporting or behavioural improvement or excellence. This could include a student who demonstrated understanding and enthusiasm, improvement in work practices, time management, and challenges.

Junior School Endeavour Award

Is awarded to a student who has demonstrated effort or improvement in his/her work habits and skills.

Junior School Reading Award

Reading at home is an essential part of a child's literacy development. All students from Kindergarten to Year 6 are expected to read for at least 10 minutes every night of the week. It is most beneficial for students in Kindergarten to Year 4 to read out-loud to a parent or guardian. Reading is acknowledged and celebrated through the presentation of awards after every 30 days of home reading.

Bronze Reading Award: 30 days of Home Reading

Silver Reading Award: 60 days of Home Reading

Gold Reading Award: 90 days of Home Reading

Students who complete: 120 days of home reading receive a special badge

Junior School Diary Codes

Code	Meaning	Examples
OR	Organisation	• arriving to class / other activity on or before time • arriving to class with necessary materials e.g. books, Student Diary, stationery, device • uniform and grooming in accordance with College guidelines • completion of tasks set for home
CW	Classwork	• completion and quality of work in class • paying attention and contributing to class discussions and activities
SO	Sociability	• working co-operatively with the teacher and/or with other students • contributing positively to the learning environment in the classroom

Table 2 – Diary entry grades

Code	Meaning	Examples
1	Excellent	well beyond the teacher's normal expectations
2	Demerit	below the teacher's expectation, needs to be addressed by the student

If a breach of conduct is regarded as being significant in nature, it will be referred directly to the Head of Junior School immediately.

Sporting Activities

At Scots All Saints College we want every student to feel comfortable in their space to play, whether it is just to have fun and mix with friends or to excel at the highest level. All students participate in weekly PE lessons and Sport sessions in the Junior School with specialist teachers. Students are encouraged to lead healthy, safe and physically active lives and are given opportunities to apply and adapt skills across multiple contexts.

Everyone is encouraged to play in a team sport so that they can learn and develop skills, fitness, character, resilience and team/school spirit. This requires students to work together for the benefit of the whole, rather than for individual recognition or gain.

Our teams are coached by caring and dedicated school staff and/or externally appointed specialists who handle training sessions and management of teams. Parents often support the College in its sporting program and assistance is always appreciated.

Active Afternoons

Active Afternoons take place on a Friday afternoon. All Junior School wear their PE uniform on this day. During Active Afternoons students can train for competitive sport that they play on weekends or select an activity with a special instruction. Options may include:

1. Mountain biking
2. Dance
3. Gymnastics
4. Martial Arts
5. Golf Driving Range
6. Swimming

Competitive Team Sports

Current opportunities for team sports include:

Winter Soccer, Netball and Hockey

Summer Basketball, Cricket and Touch Football

Once a student has made a commitment to a College Core Sport, he/she must complete the season. Attendance at matches and practices is compulsory. If parents wish to have their son/daughter released from a match due to some long term arrangement, application must be made in writing, at least a week in advance, to the Sports Administrator.

Scots All Saints College is a member of the Heads of Independent Co-Educational Schools (HICES) and participates in all major events (K-6) conducted by this Association including Inter-School Sport-Swimming, Athletics and Cross Country.

Students who are identified as elite athletes are encouraged and supported in pursuing their goals and opportunities may become available for students to be selected in Combined Independent School (CIS) trials. Correct uniform must be worn at practices and matches. Students MUST wear the uniform correctly and take pride in it. All sports equipment must be treated with respect. Clean gear and a tidy uniform are important.

Students must play for the College if the College offers the sport of their choice in their age group. School-based representative pathways are only available to students who play for the College team in that particular sport. Any family wishing to be considered for an exemption to this needs to direct their application to the relevant Head of School.

Sporting Responsibilities

Student

Positive and respectful behaviour should be exhibited by extending standard courtesies to the opposing team. Examples are pre-match courtesies, recognition of good play, and thanking umpires/referees and the opposing team after the match.

The umpire/referee's decision is always final and should not be contested.

Immodest behaviour in victory or success and manifestation of self-disgust at an error or failure are acts of poor sportsmanship and are unacceptable.

Unfair or illegal tactics to gain advantage are unacceptable and should never be used. Verbal provocation and response to such provocation are unacceptable. Bad language, whether directed at another player, umpire/referee or oneself is unacceptable. Deliberate violence of any sort is unacceptable.

Parent

Emphasise to your child the importance of fulfilling a commitment. Allow your child to choose a sport which satisfies their interests, not yours.

Emphasise to your child the importance of correct dress, punctuality, respect of equipment and responsibility toward a commitment. Focus upon your child's efforts and performance rather than the overall outcome of the event. Applaud good play by all teams. Support all efforts to remove verbal and physical abuse from sporting activities.

If you disagree with an official or coach, raise the issue through the appropriate channels at school rather than question the official's judgement and honesty in public. Remember most officials volunteer their time and effort for your child's involvement.

Condemn the use of violence in any form, be it by spectators, coaches, officials or players. Never ridicule your child for making a mistake.

Always be ready to show appreciation to your child's coach. They endeavor to do their best and deserve your support.

The consumption of alcohol and smoking are not permitted at any Scots All Saints College sporting activity.

Dogs and other animals are not permitted at any Scots All Saints College sporting activity.



COLLEGE HOURS AND ROUTINE

K-6 Daily Routine

Teacher on Duty	8:30 am
Classes Commence	9:00 am
Recess	11:00 am – 11:30am
Lunch	1:00 pm – 1:45 pm
Classes Cease	3:15 pm

Children (K – 6) not collected by 3:45 pm will be sent to After School Care which will incur a cost per our Schedule of Fees.

Friday Whole School Assembly is fortnightly at 9:00 am.

Attendance and Leave

Students are expected to attend school every day that it is in session. Parents are required to notify the school if their child will be absent. If your child is absent from school, you should submit your child's absence via the Paperly App or contact the College directly on 6331 3911. If a student arrives late they must visit Reception before attending class to be recorded as present on that day. If a student is noted as absent when their class roll is marked and a reason has not been provided via the Paperly Student Absence e-form or other communication, an SMS will be sent to the student's primary parent contact via the contact details located within the College's communication app, Paperly. This SMS will ask for an Paperly Student Absent form to be completed.

Early Departure

If a student has to leave early, parents are required to inform the College at the beginning of the day and to sign out at Reception.

Prolonged Leave (3 or more days)

If a student requires extended leave because of illness or for other reasons, for example a family event, parents or guardians must apply for such leave in writing from the Head of Junior School by completing the form "Application for Extended Leave" on Paperly. Should parents and carers be unable to use Paperly forms they should email details of the student's absence or email a request for an application for leave document to either: kelly.gilmore@scotsallsaints.nsw.edu.au or phone to speak to Junior School reception staff on 02 6331 3911.

The College provides generous school holiday periods and requests for leave for holidays are only granted in extenuating circumstances.



TRAVEL TO THE COLLEGE

Bus Travel

Travel to and from school on buses is free of charge, however, if your child needs to travel on a public bus or contractor other than our College buses, all students are required to apply for a bus pass online as soon as possible and to contact the relevant bus company for details. With a bus pass, these services are also free. There will be a period of approximately three weeks at the beginning of Term 1 where students are able to use the bus services while obtaining a pass if families have not completed the process during the holiday period. You can apply for Free School Travel via this link:

https://apps.transport.nsw.gov.au/ssts/howtoapply

SCOTS ALL SAINTS COLLEGE BUS TIMETABLE

CROSS CAMPUS COLLEGE BUS

There is a cross-campus bus departing from the Senior School Campus each school morning, departing at 8:35 am and arriving at the Junior School Campus at 8:50 am. In the afternoons a cross-campus service operates from the Junior School campus in the afternoon, departing the Junior school at 3:20 pm and arriving at the Senior School Campus at 3:35 pm.

MORNING – Travel to Scots All Saints College

Blayney

7:50 am – Arrive/Depart Blayney
7:55 am – Arrive/Depart Kings Plains
8:10 am – Sweetnams Hill bus stop, Mid Western Highway
8:15 am – Evans Plains
8.40 am – Arrive Junior School Campus
8.55 am – Arrive Senior School Campus.

Millthorpe

7:45 am – Arrive/Depart Millthorpe
8:40 am – Arrive/Depart Senior School Campus

Lithgow:

7:35 am – Arrive/Depart Marangaroo – Reserve Road
7:45 am – Arrive/Depart Lithgow “Miners Lamp”
8:20 am – Arrive/Depart Timber Ridge Rd/Great Western Highway
8:35 am – Arrive Senior School Campus
8:45 am – Arrive Junior School Campus

Orange:

7:40 am – Arrive/Depart Orange
7:50 am – Arrive Lucknow
8:05 am – Arrive Macquarie Woods
8:35 am – Arrive Senior School Campus

AFTERNOON – Travel Home from Scots All Saints College

Blayney

3:20 pm – Depart Senior School Campus
3:35 pm – Arrive Junior School Campus
4:00 pm – Evans Plains
4:05 pm – Sweetnams Hill bus stop, Mid Western Highway
4:20 pm – Kings Plains
4:25 pm – Arrive/Depart Blayney

Millthorpe:
3:15pm – Depart Junior School Campus
3:40 pm – Arrive/Depart Senior School Campus
4:30 pm – Arrive Millthorpe

Orange:

3:20 pm – Depart Senior School Campus
3:35 pm – Arrive Junior School Campus
4:05 pm – Arrive Macquarie Woods
4:20 pm – Arrive Lucknow
4:30 pm – Arrive Orange

Lithgow:
3:10 pm – Depart Junior School Campus
3:30 pm – Arrive Senior School Campus
4:00 pm – Arrive/Depart Timber Ridge Rd/Great Western Highway
4:10 pm – Arrive/Depart Meadow Flat School
4:30 pm – Arrive/Depart Marangaroo
4:40 pm – Arrive/Depart Lithgow "Miners Lamp"

BUS COMPANY CONTACT DETAILS

Name	Phone/ Mobile	Destination	Interchange
Bathurst Bus Lines	02 6331 2744	Burraga, Rockley, Perthville, Billywillinga, Blue Ridge, Robin Hill, Wentworth Estate	
Orange Bus Lines	02 6362 3197	Orange to Bathurst Mitchell Highway	
Newmans	02 6331 5767 0417 254 915	Oberon, O'Connell, Yetholme, Brewongle, Dunkeld, Mt Panorama, Mt Lambie, Locksley, Blayney.	Kelso Public School
Sinclair Bus Services	02 6334 2400 0414 349 342	Sofala, Peel, Limekilns, Lagoon, Newbridge, Trunkey Creek.	
Mutton & Martin	0418 201 198	Turondale, Bridle Track	
Conroy's Bus Company	02 6332 2219 0402 007 068	Glanmire, Meadow Flat, Yetholme, Walang, Dark Corner, Sunny Corner.	BP Service Station Raglan
Apple City	02 6365 8395	The Rocks to Bee Keepers Inn	
Reynolds	0428 116 515	Ophir Rd, Freemantle	

Bicycles
With parental permission, bicycles may be ridden to and from the College. They are not to be used during the day. All bicycles must be placed in the racks provided. The use of protective helmets by all cyclists is required by law in NSW. It is important to note that students riding to school must dismount their bike at the school gate and walk their bike within school grounds. Skateboards, roller skates and roller blades should not be brought to school.

Traffic on the Junior School Campus

1. Speed limit is 15kph on all campus roads.
2. Students should be set down and collected from the Visitor car park. Students must use the pedestrian crossings to enter and exit the school grounds.
3. Preparatory School parents can park in the Preparatory School car park and walk their child in.

Drop-Off and Pick-Up
Drop-off and pick-up zones are located in the main car parks. Parents and carers should use these as drop-off and pick-up areas only. If parents are parking and leaving their car they must park in the designated parking areas only.

COMMUNICATION BETWEEN THE COLLEGE AND HOME

There are many opportunities for parents to communicate face-to-face with the College. The Head of Junior School is available to speak with parents on any issue. However, parents may find that it is more efficient to speak to a direct member of staff about individual issues.

Who can I talk to? Scots All Saints College prides itself on having a friendly, supportive and approachable environment for parents and students. Two-way conversations between the College and the school community are encouraged. As a general rule, the first point of contact is the class/core teacher who may be contacted through email: belinda.boshier@scotsallsaints.nsw.edu.au or by calling Reception on 6331 3911.

Enewsletters: The College community receive the weekly enewsletter, *The Roar*. The focus is on what's coming up for the week ahead. While student achievements are highlighted, other channels are used to support these messages.

Website: Information can be found on the College website scotsallsaints.nsw.edu.au

The Lion Yearbook: An annual publication to celebrate the highlights and achievements throughout the College year.

Social Media Channels: There are a number of pages available including Facebook, and a College YouTube channel which hosts videos and films – search for Scots All Saints College.

College Calendar: Can be downloaded online and a printed copy is provided per family.

Seesaw: Seesaw is a learning tool used in Junior School classes to share resources and student learning with parents. Details relating to how to set this up will be distributed at the start of the year.

Paperly: Paperly is an intuitive online tool enabling parents to set up a secure profile for each child to inform the school of health information and their preferences, with notifications from the College directly to parents email boxes to manage student welfare, permissions, excursions and leave requirements.

Student Diary: Junior School students are issued with a hard cover College Diary. This diary contains information about school life and organisation, a section for the recording of homework and other commitments. Home Reading is also recorded in the student diary.

A space is provided for parents to sign the diary each day and as required to note any comments made by teachers. Regular checking of the diary is an effective way for parents to keep in touch with a student's progress. They should be able to see the amount of homework given, any comments about behaviour or academic work and contact class teachers about any concerns they may have.

The cost of the initial diary is included in school fees. However, a replacement will cost $35.00. Students should take good care of their diaries. They are not to be defaced in any way and should be carried at all times to class.

Parents of Kindergarten to Year 6 students are asked to check and sign this on a daily basis.

STUDENT HEALTH

Ailments:

Students can be referred to Reception by a teacher for treatment. Student's will be referred to other health professionals or parents as required.

Minor Injuries:

Students can be referred to Reception by a teacher or themselves for treatment and/or refer the student to other health professionals or parents, as required. If the student is injured whilst playing school sport he/she will report to the First Aid station (sports field), first aid will be administered on site. The sporting coach then will contact parents of students and liaise re ongoing care

Serious ailment/injuries requiring Doctor or Hospital admission:

First aid will be administered by a First Aid Officer and/or other staff members immediately present. The First Aid Officer will decide if the student should be taken to hospital immediately or a doctor called. The parents/carers will be contacted by the First Aid Officer as soon as is practicable, according to the information on Operoo.

In an emergency, a student will be transferred by ambulance to hospital. A College representative will stay with the student until relatives attend hospital.

Medication Procedure

a. Parent must inform the First Aid Officer of all medications taken by students.

b. All medications taken during the school day should be stored at Reception.

c. The First Aid Officer will dispense prescription and non-prescription medications when authorised in writing by parents/guardians, or as prescribed by a doctor. Staff are only able to administer medication as instructed on the pack/letter and cannot accept verbal instructions to vary a dose. The First Aid Officer will only dispense or assist with the administration of any medication IF the medication is provided in its original container with the label clearly displaying the student's name and required dosage. For long term medication (30 days or more) a medication summary should also be obtained from your doctor and supplied to the College.

d. All medications administered by the First Aid Officer or any other staff will be recorded.

Exclusions from school for medical conditions

Please refer to guidelines for exclusion for medical conditions on the website.

COLLEGE UNIFORM

Academic Uniform

PREPARATORY SCHOOL

- Polo Shirt – Short sleeve striped with logo
- Navy Shorts
- Navy Track Pants
- Navy ¼ Zip Tracksuit Top
- Ankle Sports Sock
- Polo Shirt – Long sleeve striped with logo
- Navy Skort
- Waterproof Fleece Lined Jacket
- Hybrid Bucket Hat

BOYS (K-4)

- Scots All Saints Jumper – Light Blue or Red
- Charcoal Shorts
- Charcoal Double Knee Trousers
- White Short Sleeve Shirt
- White Long Sleeve Shirt
- Junior School Tie
- Grey Knee High Socks
- Grey Trouser Sock 3 Pack (Winter)
- Scots All Saints Waterproof Fleece Lined Rain Jacket
- Black Lace-up Leather Shoes
- Scots All Saints Bucket Hat

BOYS (5-6)

- Scots All Saints Jumper – Navy
- Charcoal Shorts
- Charcoal Double Knee Trousers
- White Short Sleeve Shirt
- White Long Sleeve Shirt
- Junior School Tie
- Grey Knee High Socks
- Grey Trouser Sock 3 Pack (Winter)
- Scots All Saints Waterproof Fleece Lined Rain Jacket (optional)
- Scots All Saints Japara (optional)
- Black Lace-up Leather Shoes
- Blazer (Term 2 and 3)
- Scots All Saints Bucket Hat
- Scots All Saints Boys Formal Hat K-6 (optional)

GIRLS (K-4)

- Scots All Saints Jumper – Light Blue or Red
- Tartan V Style Tunic – Tran seasonal
- Tartan V Style Tunic – Winter (wool blend)
- Navy Slacks - Winter
- Tartan Dress - Tran seasonal - Summer
- White Short Sleeve Peter Pan Shirt
- Junior School Tie
- White Turnover Socks 3 Pack (Summer)
- Navy Winter Tights
- Scots All Saints Waterproof Fleece Lined Rain Jacket
- Black Lace-up Leather Shoes
- Scots All Saints Bucket Hat

GIRLS (5-6)

- Scots All Saints Jumper – Navy
- Poly/Viscose or Poly/Wool Kilt
- White Peak Collar Long Sleeve and White Peak Collar Short Sleeve Shirt
- Summer Dress (optional)
- Navy Slacks - Winter
- Junior School Tie
- White Turnover Socks and Dark Navy Tights
- Scots All Saints Waterproof Fleece Lined Rain Jacket (optional)
- Scots All Saints Japara (optional)
- Black Lace-up Leather Shoes
- Blazer (Term 2 and 3)
- Scots All Saints Bucket Hat
- Scots All Saints Girls Formal Hat (optional)

Sports Uniform

K-6

- Scots All Saints White Polo and House Polo Top
- Navy Shorts
- Navy Track Pants
- Navy Tracksuit Top Poly Fleece with ¼ Zip or Soft Shell Jacket
- Scots All Saints Ankle Sports Socks

Each team sport will have its own requirements. These will be available through the school and must be approved by the Head of College as part of the school's wider uniform.

The uniform shop is located on the Junior School Campus and is operated by external suppliers, Noone, on behalf of the College. It is open:

Monday & Friday:	8:00 am to 2:00 pm	
Wednesday:	12:00 pm to 4:00 pm	
Noone contact details are:	Telephone	8069 0470
	Email	sasc@noone.com.au

You can view the Uniform Shop price lists on the College website: https://www.noone.com.au/school/scots-all-saints-college-bathurst-nsw/shop

UNIFORM POLICY

All students are required to be neat and appropriately attired at all times. Whenever students are wearing their school uniform at the College or in public, they must wear the full school uniform with pride.

Winter uniform is worn in Terms 2 and 3. Summer uniform is worn in Terms 1 and 4. Students are required to be in full school uniform when travelling to and from school, with reference to the requirements outlined below.

Hats

Students must wear a broad-brimmed school hat when outdoors in Term 1 and Term 4, particularly when participating in physical education and sporting activities.We recommend and encourage students to wear their school bucket hat at recess and lunch all year. The Physical Education Department will provide sunscreen when students are participating in outdoor events during these terms.

Shirts and Blouses

Students must ensure their shirts are kept tucked-in at all times.

Hair

Students' hair must be neat, tidy and appropriately styled. For Girls, hair that extends beyond the shoulders must be tied back neatly using a red or blue ribbon. Fringes must be kept above the eyebrows or secured away from the face. Hair must not be streaked, dyed, bleached or highlighted. For Boys, hair must be kept short, tidy and off the collar. Hair is to be above the ears and must not extend over the eyebrows. Haircuts shorter than a number two blade, extreme fades, or design cuts are not permitted. Hair must not be dyed, bleaced or streaked.

The school reserves the right to determine the appropriateness of hairstyles and may require a student to make adjustments if their presentation is deemed unsuitable.

Jewellery

When wearing the College uniform students may wear a necklace of religious significance, but it must not be visible and permission must first be obtained from the Head of College. Students may not wear bracelets, bangles, rings and anklets. Parents or guardians must inform the Head of College if a student is required to wear a medic alert bracelet, necklace or therapeutic piercings.

Piercings must be in the lower earlobe only. Multiple earrings are not permitted. Students are to have only 1 earring per ear. Earrings are to be of a small sleeper or small stud design.

Make-up and Nail Polish

No make-up is permitted. All students must keep their fingernails short and clean and girls only may wear clear nail polish on their nails. Under no circumstances are students allowed to wear false nails to College.

General

At no time are students permitted to walk without footwear on campus except when allowed for physical education or swimming activities. Students must not chew gum while wearing College uniform nor whilst attending any College activity at which uniform does not have to be worn.

Some sports, e.g. cricket, may require some variation in uniform. Students will be advised accordingly. Clothing worn under the white school shirt should be white or skin colour so as not to be visible.

Any requests for students to be dressed contrary to the uniform policy must be accompanied by a medical certificate.

STUDENT MEALS, RECESS, LUNCH AND DINING OPTIONS

Dining Hall Meals and Optional Lunches for Day Students

Junior School student lunches can be purchased through Flexischools (parents will need to register for an account per student) and families have the option of:

1. purchasing student lunch meals on a per term basis; or
2. purchasing daily lunch orders as needed.

Orders need to be placed via the Flexischools App by 8:15am each morning and require full payment via credit card. Parents can register via the following link https://flexischools.com.au/.

Note: When payment on Flexischools is processed to your allocated card/bank account the payment line item may appear as INLOOP PTY LTD which is Flexischools.

Meal order collection

Lunch orders on the Junior Campus need to be collected from the Dining Hall on the Junior Campus.

Per day meal orders must be made prior to 8.15am the day of the intended consumption.

Per term meal deal orders must be processed prior to the first day of each new term.

EVACUATION AND LOCK-DOWN PROCEDURES

Evacuation Procedure

An alarm will sound asking people to move to Watson Oval.

In the event of an evacuation as a result of fire, flood, explosion, natural gas leak, chemical spill, or bomb threat, staff will supervise students moving to the Muster Area (Watson Oval).

Once assembled, rolls will be marked in year groups. Students are to remain on the oval until given direction by staff. The Muster Area is Watson Oval.

Lockdown Procedure

An alarm will sound asking people to stay locked down in their room.

In the event of a lockdown as a result of a threat outside of the school buildings, all students must remain in a secure room or area until the all clear is given. Rolls will be taken by staff. If students are outside of classrooms at the time of a lockdown they should move to the nearest room.

Doors and windows will be locked, including any corridors. Lights will be turned off and, where possible, curtains and/or blinds will be drawn.

AFTER SCHOOL CARE

KINDERGARTEN TO YEAR 6

After School Care will be available, on request from 3:15 pm- 6:00 pm.

There is a flat charge of $21 per child or $26.50 per family (i.e. 2 or more children).

Penalty fees will be incurred at the rate of $16 for every fifteen (15) minutes after that time.

SCOTS ALL SAINTS COLLEGE

Junior School Campus
Preparatory School, Junior (Years K–6)
70 Eglinton Road
BATHURST NSW 2795