SCOTS ALL SAINTS COLLEGE

# 2026 Parent and Student Handbook

## Senior School

# CONTENTS


3 Welcome from Head of Senior School
4 Contact Details
5 Senior School Campus Map
6 Purpose, Mission, Goals, Values
7 Leadership Team
8 Term Dates 2026
9 College Hours and Routine
10 Senior School Daily Routine
11 Travel to the College
13 Motor Vehicles
13 Car Park and Drop Zone
14 Chapel and Christian Studies
15 Communication between the College and home
17 School Uniform and Uniform Shop
19 Dress and Uniform Policy
21 Important College Rules
22 Bullying and Harassment Policy
23 Mobile Phones
23 Illicit Drugs
23 Illegal Drugs
24 Student Wellbeing and Welfare Support
25 Lockers
25 Security of Personal Items
25 Camps, Excursions and Permissions
26 Evacuation and Lockdown Procedures
27 Information, Communications and Technology (ICT) – Conditions of Use
29 Bring Your Own Device (BYOD)
30 Curriculum Overview
31 Assessment Reporting
31 Homework
32 School Fees and Accounts
33 Health Information
34 Co-curricular Activities
40 Senior School Sport

# WELCOME – HEAD OF SENIOR SCHOOL

A very warm welcome to Scots All Saints College – Senior School Campus, home to Boarding (7-12) and Senior School (7-12). With open spaces and extensive facilities, the campus provides an outstanding environment for students to thrive and develop a love of learning, both in and out of the classroom.

At Scots All Saints College, we understand our students need to be prepared to adapt and thrive in an ever-changing world. They will need to embrace learning that develops creative and critical thinking skills beyond the curriculum, in areas including problem solving, collaboration, verbal communication and interpersonal dispositions.

Our highly qualified and professional staff are committed to the wellbeing of all students to develop as lifelong learners. By embracing the teachings of Christ, we are determined to ensure everyone feels valued and confident to face challenges and achieve beyond expectation.

The opportunities at Scots All Saints College are extensive, and we encourage every student to embrace all that is on offer.

Mr Justin Adams
**Head of Senior School (7-12)**

# CONTACT DETAILS

## CAMPUSES

### Senior

4173 O'Connell Road,
BATHURST, NSW 2795
Telephone: 02 6331 2766
Fax: 02 6333 4795

### Junior

70 Eglinton Road
BATHURST, NSW 2795
Telephone: 02 6331 3911
Fax: 02 6332 7325

**Email** connect@scotsallsaints.nsw.edu.au

**Website** www.scotsallsaints.nsw.edu.au

## WEBSITE

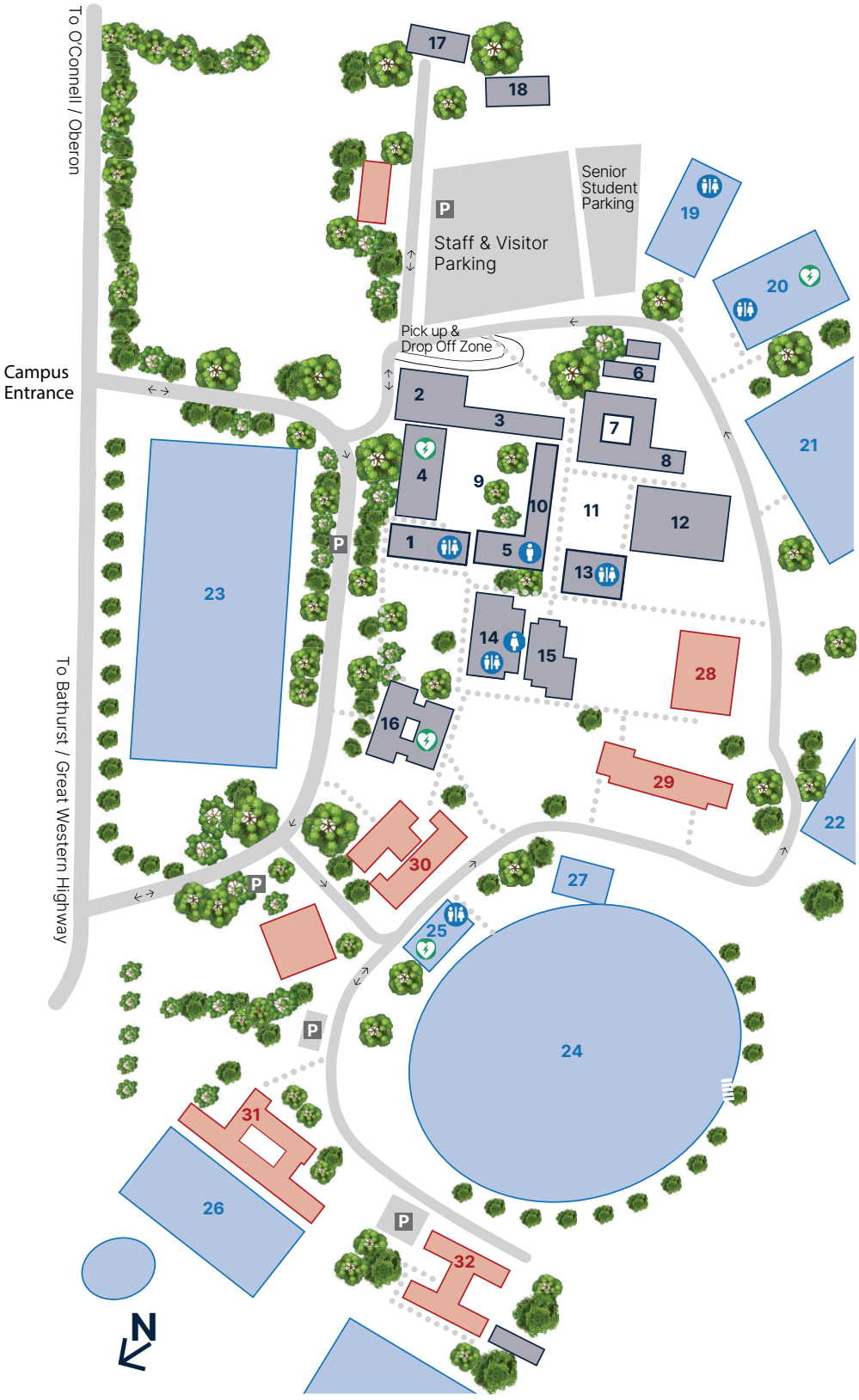
The Scots All Saints College website is vital for providing information and communication for the College community. The weekly enewsletter – The Roar, is uploaded to the website each week. Both the student learning platform – Canvas and the student management and communication system – Edumate can be accessed through a parent and student login on the Home page of the College website. This secure portal provides remote access to learning and assessment information and student management matters for each year group, Year 7 to Year 12 Day and Boarding.

Scholarship applications are available online from Term 4 to February via the Enrolments tab on the website.

SCOTS ALL SAINTS COLLEGE

# A warm welcome to
# Senior School Campus

Senior School (7-12) | Boarding (7-12)




1 Karralee - College Administration Office
2 Cameron Library
3 Math classrooms
4 Staff Rooms
5 Science classrooms
6 Pipe Band Room
7 HSIE Block
8 Visual Arts classrooms
9 Senior Quad
10 Stable Block/Learning Support
11 Quadrangle
12 Technology "Applied Studies"
13 Dougan Day House
14 Aikman Hall
15 Lamrock Performing Arts Centre - Music & Drama
16 Cooerwull House - English/Health and Wellbeing Centre
17 Walter Ray Agricultural Centre
18 Werona Agriculture Research and Development Centre

19 Indoor Swimming Pool
20 Hunter Sports Centre
21 Tennis, Basketball, Netball Courts
22 Watson McKibbin Oval
23 Old Boys Oval
24 Hector Oval
25 Tim Richards Pavilion
26 Equestrian Centre
27 Covered area

28 Dining Hall
29 Bulkeley House
30 Ives Boarding House
31 Galloway Boarding House
32 Thompson Boarding House

P Parking
Toilets
Defibrillator


4174 O'Connell Road, Bathurst
02 6331 3911

scotsallsaints.nsw.edu.au


A Presbyterian Co-educational day and boarding College from Preparatory School to Year 12

# PURPOSE, MISSION, GOALS, VALUES

## Our Purpose

Scots All Saints College is a Presbyterian co-educational Preparatory to Year 12 day and boarding college situated over two expansive and picturesque campuses in the regional city of Bathurst NSW.

## Our Mission

To develop learners for life who grow every day in every experience with purpose and courage grounded in Christ.

## Our Goals

Scots All Saints College strives to achieve its mission through pursuing excellence in:

- Teaching and Learning
- Academic and Pastoral Care
- Christian Life
- Co-curricular Experience
- Boarding
- Community Partnership
- Organisational Stewardship

## Our Values

- Truth
- Hope
- Compassion
- Respect

# LEADERSHIP TEAM (Senior)

| | |
|---|---|
| Head of College | Mr Richard Ford |
| Deputy Head of College P-12 | Ms Em Shanahan |
| Head of Senior School | Mr Justin Adams |
| Acting Head of Senior School Term 1 & College Chaplain | Mr Dan Odell |
| Head of Academic Compliance | Mrs Shannon Rendall |

# OPERATIONAL TEAM

| | |
|---|---|
| Head of Finance and Operations: | Mr Aaron Jones |
| Registrar | Mrs Lisa Ellery |
| IT Manager | Mr Matthew Jarrett |
| Personal Assistant to the Head of Senior School | Mrs Rebecca Norris |

# TERM DATES 2026

| TERM 1 | 3 February – 2 April |
|---|---|
| Monday 2 February | **Senior School**<br>New Students' Day, New Boarders arrive<br>Year 7 and New Student/Parent Lunch (all new students from Years 7-11)<br>Existing Boarders return from 3pm<br><br>**Prep and Junior School**<br>Kindergarten only - half day until 12.30pm<br>Kindergarten Student and Parent Lunch<br>No Preparatory (Prep) or Year 1-6 classes |
| Tuesday 3 February | Term 1 classes commence<br>All classes Prep to Year 12 start full days |
| Thursday 2 April | Term 1 concludes, Boarders travel from 1.00pm |
| **TERM 2** | **21 April – 26 June** |
| Monday 20 April | Staff Professional Development Day<br>Boarders return from 3:00 pm |
| Tuesday 21 April | Term 2 classes commence |
| Saturday 25 April | ANZAC Day Public Holiday |
| Friday 5 June | Student Free Day<br>Staff Professional Development Day<br>Boarder Travel Day |
| Monday 8 June | King's Birthday - Public Holiday |
| Tuesday 9 June | Classes resume |
| Friday 26 June | Term 2 concludes, Boarders travel from 1.00pm |
| **TERM 3** | **21 July – 25 September** |
| Monday 20 July | Staff Professional Development Day<br>Boarder Travel Day |
| Tuesday 21 July | Term 3 classes commence |
| Thursday 24 September | Year 12 Valedictory Assembly |
| Friday 25 September | Term 3 concludes<br>Boarders travel from 1.00pm<br>Year 12 Valedictory Dinner |
| **TERM 4** | **13 October – 4 December** |
| Monday 12 October October | Staff Professional Development Day<br>Boarders return from 3:00pm |
| Tuesday13 October | Term 4 classes commence |
| Thursday 3 December | House Spirit Day and Year Celebrations |
| Friday 4 December | Celebration Day,<br>Term 4 concludes at 12:00pm |

**NSW Public Holiday information:** https://www.industrialrelations.nsw.gov.au/public-holidays/public-holidays-in-nsw/

# COLLEGE HOURS

The school day commences with the first period of the day starting at 8:55 am and concludes at 3:20 pm.

Day students are to remain at school until classes cease or until the conclusion of sport or other co-curricular activities (either 3:20 pm or 5:00 pm).

Supervision of students generally finishes at the departure of the last bus, approximately 3:45 pm.

Day students who may be getting collected from parents after 3:45 pm are required to sign into the home work centre in the library, which closes at 5:00 pm.

## Short Term Boarding

Parents of Day Students may arrange for their child to board for a short period (a day, a few days, or up to a week). This may be convenient if parents are away during term time and cannot provide appropriate care for the children. A request addressed to the Director of Boarding is required (preferably a fortnight in advance). These arrangements will be charged on a per night basis to the student account and are subject to availability.

## Attendance and Leave

Students are expected to attend school every day that it is in session. Parents are required to notify the school if their child is absent. If your child is absent from school, you should notify the school by either of the following:

a. submitting an Absence through Edumate/ the CarerOrbit App

b. emailing absence details to seniorabsences@scotsallsaints.nsw.edu.au or

c. contacting Senior Campus Reception on 6331 3911 before 9:30 am to alert staff to the student absence and follow this with a written explanation. If no details of an absence are received, the College will contact parents.

If students are late for school (after 8:55 am), they must sign in with our Student Management Officer or at the Head of Senior School office to be recorded as present on that day.

## Early Departure

If a student has to leave early, a note or an email from their parents or guardians **must** be received. Emails are to be sent to the Senior Absences email address: seniorabsences@ scotsallsaints.nsw.edu.au. Students are to sign out with our Student Management Officer or at the Head of Senior School office for the absence to be recorded.

## Extended Leave for Exceptional Circumstances (3 or more days)

If a student requires extended leave due to illness or for other reasons (e.g. a significant family event), parents or guardians must apply for such leave in writing from the Head of Senior School. Please note that the College provides generous school holidays so requests for additional holidays are only granted in extenuating circumstances.

This form will provided through Paperly and can be located through the parent portal on the College website. Alternatively, contact the College for the appropriate Extended Leave Application Form.

## Local Appointments

Day students who need to attend a local appointment are required to have a note or an email from their parents or guardian. Emails are to be sent to seniorabsences@scotsallsaints.nsw.edu.au. Students are to sign out and in (if or when they return to the College) for their absence to be recorded.

## Senior School Daily Routine

| Monday, Tuesday, Wednesday, Thursday, Friday | Start | Stop | Length |
|---|---|---|---|
| Period 1 | 8:55 | 9:45 | 50 mins |
| Period 2 | 9:45 | 10:40 | 45 mins |
| Period 3 | 10:40 | 11:15 | 45 mins |
| Recess | 11:15 | 11:35 | 20 mins |
| Period 4 | 11:35 | 12:20 | 45 mins |
| Period 5 | 12:20 | 1:05 | 45 mins |
| Lunch 1 | 1:05 | 1:30 | 25 mins |
| Lunch 2 | 1:30 | 1:50 | 20 mins |
| Period 6 | 1:50 | 2:35 | 45 mins |
| Period 7 | 2:35 | 3:20 | 45 mins |

**Chapel:** Monday Period 5 (7-12)

**Assembly:** Tuesday Period 3 Week B (7-12)

**Active Afternoons:** Thursday Periods 4&5 (7-8), 6&7 (9-12).
Sports Uniform can be worn to school on Thursdays.

# TRAVEL TO THE COLLEGE

## Bus Travel

Travel to and from school on buses is free of charge, however, if your child needs to travel on a public bus or contractor other than our College buses, all students are required to apply for a bus pass online as soon as possible and to contact the relevant bus company for details. With a bus pass, these services are also free. There will be a period of approximately three weeks at the beginning of Term 1 where students are able to use the bus services while obtaining a pass if families have not completed the process during the holiday period. You can apply for Free School Travel via this link:

https://apps.transport.nsw.gov.au/ssts/howtoapply

### SCOTS ALL SAINTS COLLEGE BUS TIMETABLE

#### CROSS CAMPUS COLLEGE BUS

There is a cross-campus bus departing from the Senior School Campus each school morning, departing at 8:35 am and arriving at the Junior School Campus at 8:50 am. In the afternoons a cross-campus service operates from the Junior School campus in the afternoon, departing the Junior school at 3:20 pm and arriving at the Senior School Campus at 3:35 pm.

#### MORNING – Travel to Scots All Saints College

**Blayney**

7:50 am – Arrive/Depart Blayney
7:55 am – Arrive/Depart Kings Plains
8:10 am – Sweetnams Hill bus stop, Mid Western Highway
8:15 am – Evans Plains
8.40am – Arrive Junior School Campus
8.55am – Arrive Senior School Campus.

**Millthorpe**

7:45 am – Arrive/Depart Millthorpe
8:40 am – Arrive/Depart Senior School Campus

**Lithgow:**

7:35 am – Arrive/Depart Marangaroo – Reserve Road
7:45 am – Arrive/Depart Lithgow “Miners Lamp”
8:20 am – Arrive/Depart Timber Ridge Rd/Great Western Highway
8:35 am – Arrive Senior School Campus
8:45 am – Arrive Junior School Campus

**Orange:**

7:40 am – Arrive/Depart Orange
7:50 am – Arrive Lucknow
8:05 am – Arrive Macquarie Woods
8:35 am – Arrive Senior School Campus

#### AFTERNOON – Travel Home from Scots All Saints College

**Blayney**

3:20 pm – Depart Senior School Campus
3:35 pm – Depart Junior School Campus
4:00 pm – Evans Plains
4:05 pm – Sweetnams Hill bus stop, Mid Western Highway
4:20 pm – Kings Plains
4:25 pm – Arrive/Depart Blayney

**Millthorpe:**
3:15pm – Depart Junior School Campus
3:40 pm – Arrive/Depart Senior School Campus
4:30pm – Arrive Millthorpe

**Orange:**

3:20 pm – Depart Senior School Campus
3:35 pm – Arrive Junior School Campus
4:05 pm – Arrive Macquarie Woods
4:20 pm – Arrive Lucknow
4:30 pm – Arrive Orange

**Lithgow:**

3:10 pm – Depart Junior School Campus
3:30 pm – Arrive Senior School Campus
4:00 pm – Arrive/Depart Timber Ridge Rd/Great Western Highway
4:10 pm – Arrive/Depart Meadow Flat School
4:30 pm – Arrive/Depart Marangaroo
4:40 pm – Arrive/Depart Lithgow "Miners Lamp"

## BUS COMPANY CONTACT DETAILS

| Name | Phone/ Mobile | Destination | Interchange |
|---|---|---|---|
| Bathurst Bus Lines | 02 6331 2744 | Burraga, Rockley, Perthville, Billywillinga, Blue Ridge, Robin Hill, Wentworth Estate | |
| Orange Bus Lines | 02 6362 3197 | Orange to Bathurst Mitchell Highway | |
| Newmans | 02 6331 5767<br>0417 254 915 | Oberon, O'Connell, Yetholme, Brewongle, Dunkeld, Mt Panorama, Mt Lambie, Locksley, Blayney. | Kelso Public School |
| Sinclair Bus Services | 02 6334 2400<br>0414 349 342 | Sofala, Peel, Limekilns, Lagoon, Newbridge, Trunkey Creek. | |
| Mutton & Martin | 0418201198 | Turondale, Bridle Track | |
| Conroy's Bus Company | 02 6332 2219<br>0402 007 068 | Glanmire, Meadow Flat, Yetholme, Walang, Dark Corner, Sunny Corner. | BP Service Station Raglan |
| Apple City | 02 6365 8395 | The Rocks to Bee Keepers Inn | |
| Reynolds | 0428116515 | Ophir Rd, Freemantle | |

## Motor Vehicles

Day students (Years 11-12) may drive to school **only** once written permission is sought from the Head of Senior School. The vehicle is not to be used to convey other students of the College without written consent from the driver's and passengers' parents.

Students should request the appropriate 'Permission to Drive/ Transport Passengers' forms from the

Year 11 or 12 Head of Year before driving a vehicle onto the Senior School Campus.

Students must park in the car park in the designated parking area for students. Students are not to drive on the ring road around the Campus and are to leave their car in the car park at all times throughout the day.

Boarders can bring a vehicle to the College. Vehicles belonging to Boarders must be parked near Boarding Houses and can only be used with permission from the head of their boarding house. Boarding students must also seek permission to drive to school from the Head of Senior School before driving onto the College grounds.

## Car Park and Drop Zone

Our College car park and front drive is extremely busy between 8:30 am and 8:50 am and 3:20 pm and 3:40 pm.

The front drive is for **buses only**. The Drop Off and Pick Up zone in the car park is where parents can drop off or collect students. Parents are encouraged to park in the car park if their child is not immediately ready to be picked up. Please do not wait for extended periods in the pickup and drop off zone.

Students being dropped off and collected by parents must ensure they use the marked pedestrian crossing at all times.

There is no parking on the front driveway, again this is for buses only.

Please note the speed limit for all vehicles on the Senior School Campus is strictly 15km/h.

# CHAPEL AND CHRISTIAN STUDIES

Scots All Saints College is a Christian school in the Presbyterian tradition and aims to introduce students to the Christian Faith through worship, class discussions and activities.

The Chaplain conducts a Chapel service each week, which is compulsory for all students.

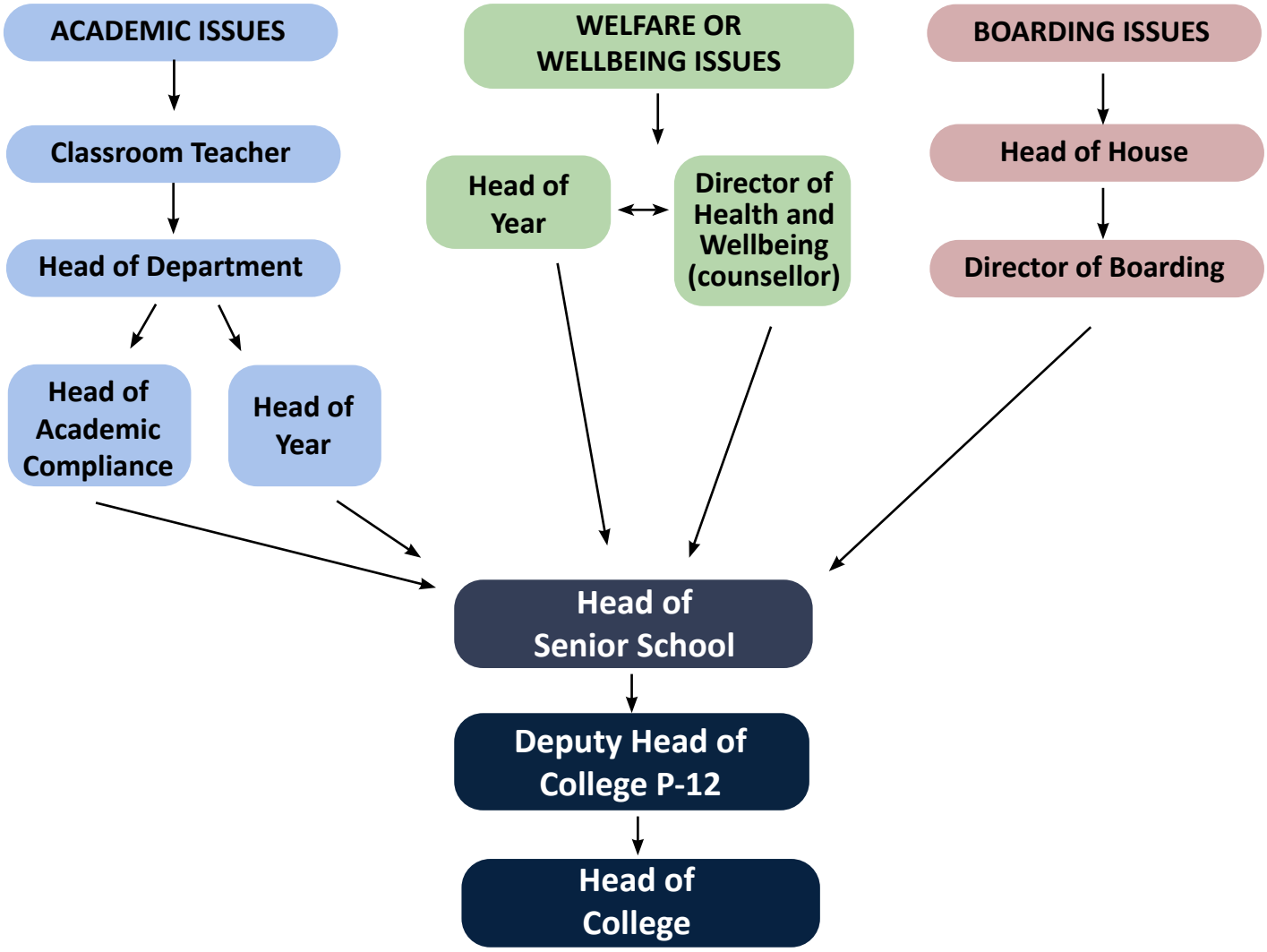
The Chaplain and a team of teachers conduct Christian Studies classes each week as part of the curriculum.

# COMMUNICATION BETWEEN THE COLLEGE AND HOME

There are many opportunities for parents to communicate face to face with the College. Parents are encouraged to speak to a direct member of staff about individual matters.

**Who can I talk to?**

Scots All Saints College prides itself on having a friendly, supportive and approachable environment for parents and students. Two-way conversations between the College and the school community are encouraged. As a general rule, students are encouraged to share their concerns with a trusted adult (family member, teacher, coach etc.) and make contact with their Head of Year or classroom teacher on connect@scotsallsaints.nsw.edu.au or by calling Reception on 02 6331 2766.




**The Head of Boarding House** should be contacted about issues connected with boarding, including the effective completion of homework or study.

## Communication Tools and Channels

Other important communication tools and channels for parents and students include:

**e-newsletters** - The College Community will receive the weekly e-newsletter, *The Roar*. The focus will be on what's coming up for the week ahead and reports on things that have happened.

**Website –** information can be found on the College website scotsallsaints.nsw.edu.au

The parent portal section of the website is where information on textbooks, uniforms, calendars and technology can be found.

**The Lion Yearbook –** this is our annual publication to celebrate the highlights and achievements throughout the College year. We aim to have this publication ready to distribute at the end of each school year.

**Social media channels –** there are a number of pages available including Facebook, Instagram and Linkedin @scotsallsaints

**College Calendar** – can be downloaded online and a printed copy is provided one per family at the start of Term 1.

## Online tools

**Edumate** is the College information management and communication system. Its smartphone parent app is called CarerOrbit. Through these platforms information relating to student reports, permissions for excursions, notifications of events, news items (broadcasts) and observations of student behavioural issues (demerits and merits) can be accessed through this system.

**Canvas** is the Learning Management System used by the College. It assists students to plan study and homework with an online calendar, assignment submissions and assessment schedules and parent and teacher dialogue and feedback.

**Reach (previously Orah)** is the most secure and easy-to-use boarding student welfare tool, which is endorsed and approved by the Australian Boarding Schools Association. Reach is used to track, monitor and manage permissions and authority for leave to ensure the safety and security of our boarding students as well as manage medication dispensation.

## Student Diary/Journal

Senior School students will be issued with a student diary. It contains information about school life and organisation, pages for the recording of set homework and other commitments. In 2026, our students will have a separate book for The Resilience Project wellbeing program, however there are some mindfulness and reflective activities integrated into the student diary for students to use.

The cost of the initial diary is included in school fees. However, a replacement will cost $25.00. Students should take good care of their diaries and will need them for all lessons with a diary check being performed in Period 1 classes each day. They are not to be defaced in any way. It should be taken home each night so that homework can be accurately completed. Parents can communicate with teachers through the diary with a written note.

# SCHOOL UNIFORM AND UNIFORM SHOP

The College sees the correct wearing and care for uniform as a valuable part of the training in self-discipline.

It is also important that all students present themselves well both at school and in public, especially when they are identified as members of the College.

Click on the link to the College Uniform Shop.

https://www.noone.com.au/school/scots-all-saints-college-bathurst-nsw/shop

## ACADEMIC UNIFORM

**BOYS (7-12)**

Blazer – Navy with crest and braid
Jumper – Navy with logo
Shorts – Charcoal- Summer (optional)
Trousers – Charcoal Winter or Summer
Shirt – Short Sleeve/Long Sleeve - White
Boys Socks – Grey Knee Hi- with shorts
Boys Socks – Grey Trouser Sock- with trousers

Tie – Senior School
Formal Hat- Boys
Waterproof Fleece Lined Rain Jacket – Navy with logo
Black leather lace up school shoes

**GIRLS (7-12)**

Blazer – Navy with crest and braid
Jumper – Navy with logo
Kilt – Trans-seasonal - Woollen Winter weight
Shirt – Short Sleeve/Long Sleeve - White
Over Blouse – Summer Year 11-12- (Terms 1&4) (optional)
Skirt – Year 11-12- Summer only (Terms 1&4) (optional)
Summer Dress (Optional)
Girls Socks – White Turnover- Summer
Tights - Cotton Lycra Navy - Winter/Knee Hi Navy Sock
White Socks- Summer

Tie – Senior School
Formal Hat- Girls
Waterproof Fleece Lined Rain Jacket – Navy with logo
Black leather lace up school shoes

## SPORT UNIFORM

Soft Shell Jacket with crest
Tracksuit Top – Navy Poly Fleece with zip (optional)
Polo Shirt – Scots All Saints White
House Polo Shirt- For carnivals and PDHPE lessons
PE Shorts – Navy stretch micro fibre with logo
PE Shorts with built in brief
Track Pants – Navy Stretch Micro Fibre with logo
Long Sleeve Training shirt (optional)
Sport Socks – Scots All Saints Ankle
Compression Tights – Navy with logo (optional)- training only
Compression Bike Shorts- Navy with logo (optional)- training only
Bucket Hat- Mandatory
Sports Cap, Sports Visor } As per guidelines for the sport

## ACCESSORIES

Hair Accessories Royal Blue, Navy or Claret
Backpack with logo
Olympic Sport Bag with logo
College Beanie
Black or Navy Gloves
College Woollen Scarf
Black Belt

## Class PE and College Sport

### Senior School Campus (7–12)

- Year 7 to 10 students are required to wear their normal College uniform to school and are required to get changed into their sports uniform for practical PDHPE or PASS lessons.
- On Thursdays (Active Afternoons) students may wear their sports uniform to school. This is to be the white SASC sports polo and SASC branded shorts or tracksuits.
- Students can wear either the white SASC sports polo or their House polo for PDHPE lessons.
- The House polo is to be worn for College sports and competition events such as, swimming carnival, athletics carnival and cross country and at other House Events.
- Students are required to wear the white College polo shirt when representing the College within the community at sports events or when participating in an excursion that requires the students to wear a sports uniform.
- If a student has after school sport or training, they are required to wear their normal College uniform to school and get changed into their sports uniform for training. If a student needs to catch a bus home after sport, they are required to get changed into their normal school uniform before leaving the College grounds.

Each team sport will have its own requirements. These will be available through the school and must be approved by the Head of College as part of the school's wider uniform.

### EXPECTATIONS FOR UNIFORM AT SPORTS FIXTURES

On weekends, if students are playing sport throughout the day, they can wear their sports uniform. If it is cold, they are to wear College track pants, soft shell jacket, 1/4 zip jumper and/or winter sports coat. If students are only spectating and not playing on the day:

- At fixtures on the College Campus grounds or away from the College students are required to wear their Full School Uniform including blazers.

# DRESS AND UNIFORM

All students are required to be neat and appropriately attired at all times. Whenever students wear their school uniform at the College or in public, they must wear the full school uniform correctly.

Winter uniform is worn in Terms 2 and 3. Summer uniform is worn in Terms 1 and 4. Students are required to be in full school uniform when travelling to and from school, with reference to the requirements outlined below.

## Hats

Students are strongly encouraged to wear a broad brimmed College hat on every day of the school year. It is compulsory for Senior School students to wear a College branded hat when outside in Terms 1 and 4. This is particularly important when participating in physical education and sporting activities.

The Physical Education Department and Sport coaches will provide sunscreen when students are participating in outdoor events. Students must wear a College hat.

Below is an extract from the Hats Policy.

**GENERAL HAT WEAR GUIDE**

| Prep Students | Summer Uniform | Winter Uniform |
|---|---|---|
| JS Hybrid Hat | Yes | Yes |
| SS Bucket Hat | No | No |
| Formal Hat | No | No |
| Cricket Hat**** | No | No |

| K-Year 4 | Academic Uniform | PE Uniform | Sport Uniforms | Co-curricular |
|---|---|---|---|---|
| JS Hybrid Hat | Yes | Yes | Yes | Yes |
| SS Bucket Hat | No | No | No | No |
| Formal Hat | No | No | No | No |
| Cricket Hat**** | No | No | Conditional | No |

| Year 5 & Year 6 | Academic Uniform | PE Uniform | Sport Uniforms | Co-curricular |
|---|---|---|---|---|
| JS Hybrid Hat | Yes | Yes | Yes | Yes |
| SS Bucket Hat | No | No | No | No |
| Formal Hat | Yes | No | No | No |
| Cricket Hat**** | No | No | Conditional | No |

| Year 7 –12 | Academic Uniform | PE Uniform | Sport Uniforms | Co-curricular |
|---|---|---|---|---|
| JS Hybrid Hat | Yes | Yes | Yes | Yes |
| SS Bucket Hat | Yes | Yes | Yes | Yes |
| Formal Hat | Yes | No | No | No |
| Baseball Cap* | No | No | Conditional | No |
| Visor** | No | No | Conditional | No |
| Trucker Cap*** | No | No | No | Conditional |
| Cricket Hat**** | No | No | Conditional | No |
| Cricket Baggy ^ | N0 | No | Conditional | No |

Please refer to the Colleges Hat wearing Policy for all the specific rules for wearing hats.

## Blazers and Winter Coat

Blazers are a part of the full school uniform, therefore blazers are required to be worn all year. Students must wear their blazer on the following occasions:

- At all school assemblies and Chapel services and at other special formal occasions when advised.
- When travelling to and from the College.
- On excursions (not sports related), unless the staff member in charge directs otherwise.
- The College winter coat may be worn over blazers on cold days, generally these are in Terms 2 and 3.

## Hair and Personal Grooming

Students' hair must be neat, tidy and appropriately styled. Unnatural colours are not permitted. Extreme hairstyles/cuts that involve shaving all or part of the hair; mullet-cuts, undercuts and steps are not regarded as appropriate. Fringes must not cover the eyes. S

tudents with hair that is collar length or longer must wear their hair tied up. College colours matching Navy, Royal blue or Claret red ribbons only may be worn.

Boys must be clean shaven.

## Jewellery

When wearing the College uniform students may wear a plain wristwatch. Piercings must be in the lower earlobe only. Apart from ear piercings, all students must not have any other visible forms of body piercing (eyebrows, nose, lips, tongue, etc.). Multiple earrings are not permitted. Students that already have multiple piercings or nose rings are required to put in a clear retainer whilst at school. Earrings are to be one pair of small gold, silver or pearl earrings (sleeper or stud) per lower earlobe may be worn.

When wearing the College uniform students may wear a necklace of religious significance, but it must not be visible and permission must first be obtained from the Head of Senior School. Students may not wear bracelets, bangles, rings and anklets. Parents or guardians must inform the Head of Senior School if a student is required to wear a medic alert bracelet, necklace or therapeutic piercings.

## Make up

Excessive make up is not permitted. All students must keep their fingernails short and clean. Under no circumstances are students allowed to wear false nails or false eyelashes to the College. Nail polish must be clear.

# IMPORTANT COLLEGE RULES

## Student Expectations

| WE EXPECT: | IT IS MY RESPONSIBILITY TO... |
|---|---|
| **TRUTH**<br>A constructive learning culture<br><br>Wise use of technology<br><br>**RESPECT**<br>A safe, welcoming environment<br><br>**COMPASSION**<br>A just and fair community<br><br>Constructive communication | • Be a constructive contributor towards my own and others' learning<br>• Take ownership of my own academic growth<br>• Be punctual<br>• Be honest and cultivate a culture of honesty<br>• Engage positively with the teacher and peers<br>• Ask my teacher for help when required<br>• Work to the best of my ability<br>• Complete all homework<br>• Catch up Follow up on missed learning through absence<br>• Respect the learning environment of others<br>• Adhere to the Responsible Use of Technology Policy<br>• Ensure my digital devices do not disrupt College routines<br>• Follow the Mobile Phone Policy set by the College and accept the consequences for breaching the rules<br>• Not take photos or footage of others unless given permission by staff<br>• Respect the College and its community<br>• Honour the dignity and respect others by not engaging in sexualised behaviour*<br>• Protect the health of others by not smoking, vaping, drinking alcohol, taking other drugs or illicit substances or using aerosol products<br>• Take care of all College equipment<br>• Respect the property and rights of others in the College community and with our College neighbours<br>• Wait for the teacher before entering the classroom<br>• Leave all classrooms tidy and organised<br>• Ensure my school bag is stored appropriately, leaving walkways clear and tidy<br>• Keep my belongings in my locker secured with a lock<br>• Ensure all rubbish goes in the bin<br>• Wear the College uniform correctly with clean polished leather lace up school shoes<br>• Wear the appropriate College sports uniform at the appropriate times<br>• Not bring chewing gum onto College grounds<br>• Display courtesy and respect for others in my use of digital devices<br>• Obey all NSW and Australian laws<br>• Speak to others with respect and kindness<br>• Care for and actively support others<br>• Listen to others<br>• Be willing to consider and respect the views of others<br>• Celebrate the achievements of others with sincerity and praise<br>• Ask questions when I do not understand something<br>• Respond positively and willingly when given instruction<br>• Stop rumour and gossip<br>• Report any harassment or bullying behaviour** |
| **HOPE**<br>A Christian community<br><br>A College of which we can be proud | • Demonstrate and practise gratitude, empathy and kindness<br>• Make the most of the opportunities available to me<br>• Participate in and support College events<br>• Foster community pride and respect for the College by setting a good example with my behaviour at school and when away from school<br>• Represent the College in a positive manner at all times<br>• Fulfil the College Student Expectations |

## Bullying

### Bullying Definition

Bullying is an ongoing and deliberate misuse of power in relationships through repeated verbal, physical and/or social behaviour that intends to cause physical, social and/or psychological harm. It can involve an individual or a group misusing their power, or perceived power, over one or more persons who feel unable to stop it from happening.

Bullying can happen in person or online, via various digital platforms and devices and it can be obvious (overt) or hidden (covert). Bullying behaviour is repeated, or has the potential to be repeated, over time (for example, through sharing of digital records).

Bullying of any form or for any reason can have immediate, medium and long-term effects on those involved, including bystanders.

Single incidents and conflict or fights between equals, whether in person or online, are not defined as bullying.

For more details on this policy, please refer to the Bullying Prevention and Intervention Policy and Procedures document found on the College website.

## Harassment

Harassment is unwelcome behaviour that intimidates, offends, or humiliates a student because of a particular personal characteristic.

Harassment is similar to bullying because someone hurts another person through cruel, offensive and insulting behaviours. Harassment is different from bullying in that it is a form of discrimination and is unlawful where the basis for harassment relates to a personal characteristic which is protected by law, such as:

- sex and gender identity or sexuality and sexual orientation
- race, religion, ethnic background
- disability.

### Student Responsibilities

All students are required to:

- treat all students, staff and other people at the Scots All Saints College professionally and with respect
- avoid behaviour that could be interpreted as harassing and act to prevent other students from engaging in harassment, where this is reasonably practicable.

Where students have witnessed harassment at the Scots All Saints College, they are encouraged to report it to a staff member.

**Specific details of the Harassment Policies and Procedures can be requested from the Head of College.**

## Mobile Phones

Unauthorised use of mobile phones during the school day is not permitted. Phones being used without permission will be confiscated and given to the Head of Year or Head of Senior School. Families needing to contact their students may leave a message with the Receptionist. If a student's phone is seen or heard, it will be confiscated. Phones are not to be used to make payments at the Outdoor Café. Using the College Student ID card with Flexischool account settings or a physical bank debit card are accepted.

Confiscated phones will be handed back to the student at the end of the school day and include a demerit, detention and communication to a parent. Repeat offenders will be required to hand their phone in for the full school day for one week.

## Illicit Drugs

Illicit drugs are drugs like alcohol, vapes and tobacco that are not banned by law but have limits placed upon their availability and use. Students, even if over the age of 18, must not possess, use or be under the influence of alcohol, inhalants, vapes or tobacco while they are at school, when they are representing the College, or when they are in a situation that identifies them as a student at the College. In addition, students must not supply alcohol, vapes, tobacco, inhalants or drugs to others.

## Illegal Drugs

Illegal drugs are drugs that are banned by law. They include such drugs as marijuana, opium, ice, cocaine, mdma and heroin. The College wants to ensure that students are not exposed to illegal and illicit drugs whilst at school or involved in school activities.

Students must not possess, use or be under the influence of illegal drugs whilst at school, when representing the College, or when in a situation that identifies them as a student of the College. In addition, students must not supply illegal drugs to others. In such incidents, the Police will be called by the Head of School or Head of College.

### Drugs Taken Out of College Hours

If the College has reason to believe that a student is using or supplying illicit or illegal drugs out of College hours, the Head of College will refer the matter to the student's parents or guardians. If the College has reason to believe that these actions are endangering the student or others or are bringing the College into disrepute, the Head of College will deal with the situation as a disciplinary matter.

### Penalties For Drug Misuse

The range of sanctions available to the Head of College, depending on the circumstances, includes:

- Informing the student's parents.
- Requiring the student to keep away from particular students during and/or after school hours.
- Detention.
- Suspension.
- Expulsion.
- Referring the matter to the Police.

# STUDENT WELLBEING AND WELFARE SUPPORT

**Scots All Saints College has developed a student wellbeing and support program which aims to:**

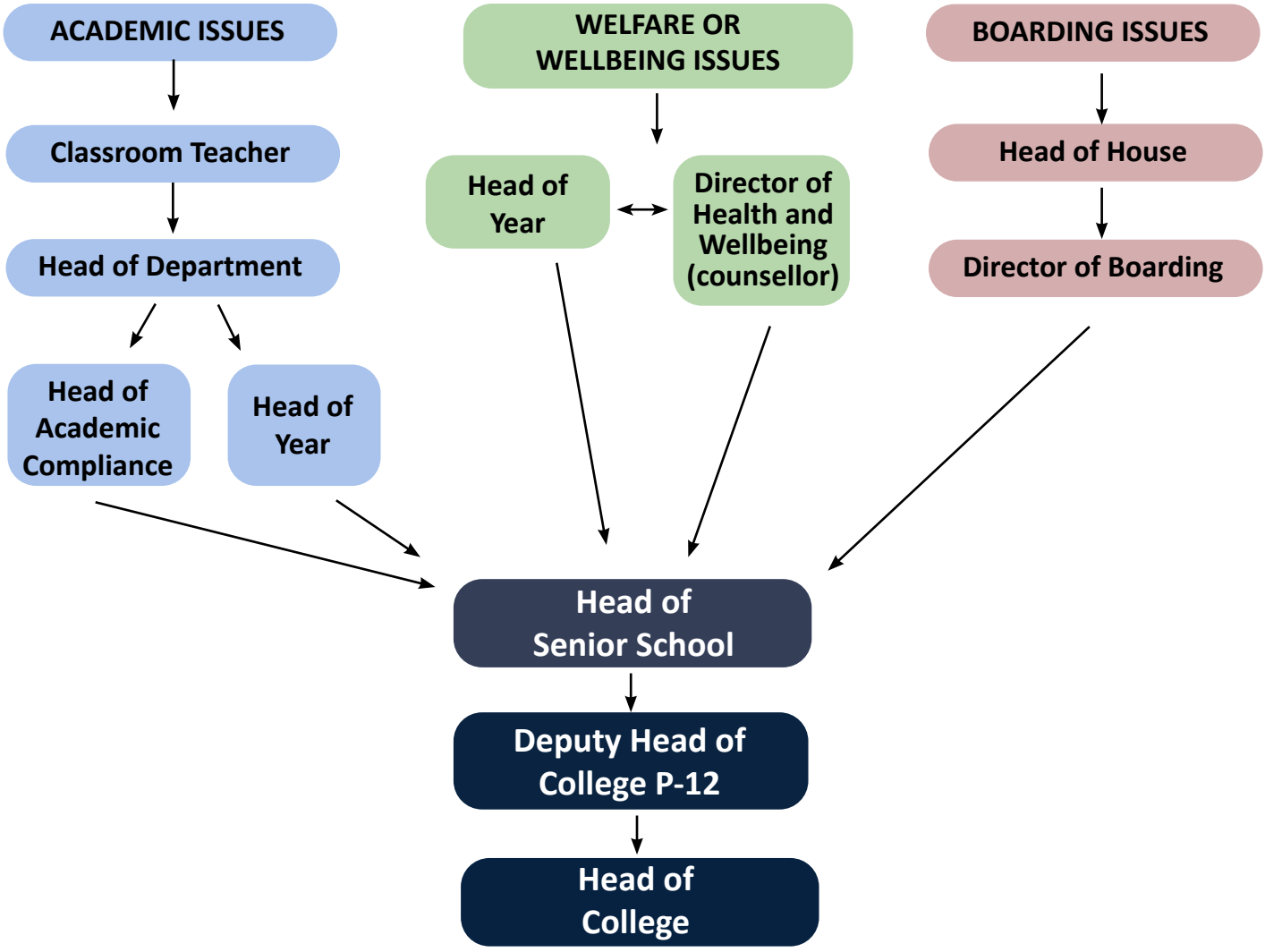
- Support and care for our students as they grow and develop from childhood to adulthood
- Teach students pro-social attitudes
- Assist students to attain skills to deal with conflict, disappointment, failure and other negative emotions
- To build self-esteem and self-efficacy
- To give students the knowledge and skills to deal with anxiety, stress, depression
- To build self-confident people who flourish
- To approach life and others with gratitude, empathy and kindness

The programs likely to be used at Scots All Saints College in 2026 includes:

- The Resilience Project (Senior School)
- Bounce Back! (Junior School)
- Be You and Headspace Programs (through our psychologists)
- Enlighten Education (Years 7 and 8)
- Consent Labs (Years 9 and 10)
- Brent Sanders, Life Choices and Back off (Years 10, 11 and 12)
- Mental Health First Aid and Teen Mental Health First Aid

For further information, please contact, Director of Health and Wellbeing, Mrs Jennifer Molinari or a Head of School.

Welfare Information Flow Chart



## Lockers

Lockers are housed in various locations around the College and arranged in Year Group areas. All students will be allocated a locker by their Head of Year. These are to be used for the storage of schoolbooks, equipment and uniform. They are not to be used to store rubbish. Students should only need to carry small amounts of books/equipment between classes and take from their locker at breaks during the day. Students are encouraged to use a small bag (e.g. tote bag, laptop bag) between classes. All lockers must have a lock, supplied by the student. Lockers will be allocated and students that do not use their lockers appropriately will receive demerits.

## Security of Personal Items

Students should not be bringing expensive personal items or large sums of cash to school. Students who need to bring expensive personal items to the College are strongly encouraged to use their locker with a lock.

Students who need to bring musical instruments to school should speak with the Head of the Arts regarding arrangements for the storage of instruments during the school day. Unfortunately, the College's Insurance does not extend to personal items belonging to students; families are encouraged to arrange their own portable valuable items insurance.

## Camps, Excursions and Permission

Edumate is the means in which parents/carers will consent their permission for all excursions. The information regarding all excursions will be communicated to parents/carers through Edumate or direct emails.

Students in Years 7 and 9 will participate in an Outdoor Education Camp. Students in Years 8 and 10 will have a one-day excursion to fulfil a variety of curriculum related activities. Year 9 will be encouraged to and supported to begin their Duke of Edinburgh's International Award. The Year 9 Camp will facilitate for the Practice and Qualification components of for the Adventurous Journey aspect of the Bronze Award. Further details regarding camps will be communicated to parents and students.

**Camps are billed additionally to the school fees and are compulsory for students to attend.**

# EVACUATION AND LOCKDOWN PROCEDURES

## Evacuation Procedure

Emergency evacuation can arise due to the following causes:

Fire in a building, Chemical Spill or Toxic Fumes, External Fire Threat e.g. bush or grass fire, Earthquake, Bomb Threat

EMERGENCY EVACUTION PROCEDURE - **CLASS TIME PROCEDURE**

- The evacuation siren will sound (a rising in pitch siren)
- Students line up outside of their classroom in an orderly manner
- Staff are to leave the room last, ensuring all students have left the room
- Staff are to bring the class roll/staff device (laptop) with them
- All staff and students must walk to the MAIN OVAL (near the pavilion and outdoor café) in a quiet and orderly manner via the safest and most direct evacuation route
- Students are **NOT** take bags or equipment
- Students must assemble in **YEAR GROUPS** in alphabetical order by surname – Heads of Year will check the roll in Year Lists and confirm absences with the known absences
- Upon dismissal, students should return to their classroom to resume their lesson or to collect their bags and proceed to the next scheduled lesson or break time
- **THE USE OF MOBILE PHONES TO MAKE OR RECEIVE CALLS OR USE SOCIAL MEDIA DURING AN EVACUATION IS PROHIBITED FOR EVERYONE**
- **STUDENTS and STAFF MUST NOT LEAVE THE ASSEMBLED GROUP to obtain belongings until dismissed by the Head of Campus or their delegate.**

EMERGENCY EVACUTION PROCEDURE – **BREAK TIME PROCEDURE**

- Students walk in a quiet and orderly manner to the Hector Oval, by the safest most direct route and wait in their Year Group lines for their Heads of Year
- The same procedure as above are in place and the Heads of Year and Teachers supervise the students until dismissed

## Lockdown Procedure

An Emergency Lock Down can arise due to the following causes: Threat from external persons, extreme weather incident, external Fire e.g. bush fire

- In the event of a lock down, it is mandatory that all students and adults remain in the classroom/ buildings
- The Lock Down siren will sound
- Students and staff who are outside when the siren is heard will proceed to the nearest classroom/ building.
- Close and lock all windows and doors
- Close the blinds and/or remain out of line of sight of doors and windows
- Switch off all lights and machinery
- Students and staff are to remain silent
- Teaching staff should make a list of any additional students who have joined the classroom
- Students and staff remain in lock down until the all clear signal (three short blasts on the same siren) or instructions are given from the Head of College or their delegate.
- **THE USE OF MOBILE PHONES TO MAKE OR RECEIVE CALLS OR USE SOCIAL MEDIA DURING AN EVACUATION IS PROHIBITED**
- **STUDENTS MUST NOT BE ALLOWED TO LEAVE THE GROUP to obtain belongings**

# INFORMATION, COMMUNICATIONS AND TECHNOLOGY (ICT) – CONDITIONS OF USE

## Acceptable Use of Technology

College regulations with regard to Internet usage are designed to:

a) Ensure that students use the network only for educational and other legitimate and appropriate purposes.

b) Protect students' privacy.

c) Protect students from accessing illegal or inappropriate information.

d) Ensure that the College meets its legal obligations including child protection, copyright and privacy.

### The Network

The College network is an electronic facility that links the College computers, printers and other electronic devices so that users of the network can communicate electronically with each other and with people outside the College using email and can access information and communicate with other people using the Internet.

To use the College network students must complete the appropriate form declaring that they have read, and agree to abide by College requirements. This must be signed by the student and their parents or guardians and forwarded to the College before an account can be activated for the student.

The College network will normally be restricted to educational and related uses. However, recreational use of the network, including access to the internet, may be approved from time to time. Such approvals will generally only apply to boarding students outside of College hours. Educational use of the internet will have priority over recreational use.

A limit will be set on the amount of data that students may download from the internet when using their network account.

### Using Student Computers

Students must apply to the ICT Team to have their own computer connected to the network. If the request is approved, the computer will be registered as a user of the network.

The ICT Team can detect the connection of an unregistered computer. A student's network account may be cancelled if they connect an unregistered computer.

Students' computers must have up to date virus protection software installed before approval will be given for connection to the College network.

The College will accept no responsibility for any damage or faults that might affect a student's computer while it is connected to the network (eg lightning damage or virus attack).

### Conditions of Use

By logging onto and accessing the Scots All Saints College network and computers you agree to:

a) be courteous and use appropriate language at all times.

b) report to your teacher or Head of House any abusive, rude or threatening messages you receive via the network or any suspected security breach.

c) respect the privacy of others.

d) discuss with your teacher requests to search for information on the internet.

e) allow the College to monitor your email and internet usage.

You agree not to:

a) create and/or distribute any virus, spyware, illegal software or illicit material.

b) give your password/s to another person.

c) allow any other person to use your network account.

d) deliberately access internet websites that contain pornography or sexually explicit language or pictures, is racially or gender biased, advocates or portrays extreme violence, advocates or provides for illegal or illicit activities such as gambling or drug use, or provides dating services.

e) participate in chat rooms.

f) vandalise or harm the College's network, computers, printers, terminals or software.

g) use the internet for commercial or financial gain or political purposes.

h) send anonymous messages.

i) create your own websites without permission.

j) download any material that is subject to copyright, including but not limited to text, music, games, video and graphics.

k) download and/or run any executable program without permission from the ICT Team.

l) provide to any person out of the College via the network, your name, address, telephone number, credit card details or any other information that may identify you or the College.

m) waste College resources by spending unnecessary time on the network and/or by printing unnecessary material.

You are aware that:

If you do not abide by this agreement you will be dealt with under the Policy on Student Discipline and may have internet privileges withdrawn, suspended or restricted, be placed on detention or gated, or be suspended. You may be expelled for serious breaches.

It is recommended that you change your passwords regularly. Please allow 5 minutes for your internet access to become available after a password reset.

## Monitoring Student Usage:

The College shall randomly check student use of the network to ensure they are complying with College regulations. In particular the ICT Team will check:

a) The email students send, the internet websites they visit and the material they download from the internet.

b) To ensure that no one else is using a student's account.

c) For any unregistered computers connected to the network.

Penalties:

a) If students do not abide by College regulations they may, depending on the seriousness of the offence:

b) Receive a warning or be reprimanded.

c) Be prevented from using the network for a specified period.

d) Be prevented from using the internet unsupervised.

e) Be placed on detention or gated or, if the breach is particularly serious.

f) Be suspended or expelled from College.

## Bring Your Own Device (BYOD)

Scots All Saints College has a Bring Your Own Device (BYOD) information technology platform at the College for students in the Senior School (Years 7 to 12). Under the BYOD Program, students in Years 7-12 bring their own laptop for use in all classes as an aid to their learning. The BYOD Program allows students easy access to our core ICT products:

- Canvas Learning Management System - a place for students, teachers and parents to connect and collaborate, and a central 'portal' for assessment tasks, learning tools, discussions and lesson content.
- Microsoft Education tools that allow digital inking and the recent advancements of Microsoft in Education.

Students' use of technology and communication devices has become normalised to the extent that many are extremely comfortable using the multiple devices available to them at home and on the move. Our information technology offering builds on the natural affinity today's students enjoy with technology. Additionally, the College environment should replicate the post-secondary experience with technology and lead to a smoother transition to further study or the workplace.

We have been able to select suitable machines with JBHIFI Education. This site, unique to Scots All Saints, is live now https://byod.jbhifi.education/ and can be accessed using the school code SASCBYOD. There is a range of options here which all suit the school's minimum requirements. It is ***mandatory*** that all student devices are covered by Accidental Damage Protection Insurance and that some level of anti-virus software is installed on your child's device. Please contact your personal insurer for more information about Accidental Damage Protection.

To ensure your child's transition to Senior School is as smooth as possible, it is essential that their laptop is connected to our network and systems at commencement. With this in mind, we ask that parents hand their child's laptop to our IT Team from Tuesday 21 to Wednesday 29 January 2025. A booking link will be sent via email for you to complete prior to dropping off your child's device.

If you have any questions prior to purchasing, or if you are unable to leave your child's laptop with our IT Team, please feel free to contact the College IT Manager, Mr Matthew Jarrett on 02 6331 3911 or by email, it@scotsallsaints.nsw.edu.au

**Laptop set up**

To ensure your child's transition to Senior School is as smooth as possible, it is essential that their laptop is connected to our network and systems at commencement. With this in mind, we ask that parents hand their child's laptop to our IT Team from Tuesday 20 to Wednesday 28 January 2026. Information regarding BYOD including how to book your device in for set up can be found on the College website through the Parent Portal https://scotsallsaints.nsw.edu.au/parent-portal/technology-for-senior-school/

From January 20 to 28 – prior to the start of the 2026 school year we will be encouraging students and parents to 'drop off' their laptop to the Senior Campus so that it can be fully set up for a successful start to the school year. This is very important particularly for our students coming into Year 7 and for local students who may have a new device or a device that needs setting up email, Canvas, printing authorities and other important software. A booking sheet will be completed on drop-off and the device will be available for collection when the set-up is complete. Further details can be found at HERE.

Boarding student laptops will be setup during the first week of Term 1, Monday 2 to Friday 6 February 2026.

If you have any questions prior to purchasing, or if you are unable to leave your child's laptop with our IT Team, please feel free to contact the College IT Manager, Mr Matthew Jarrett on 02 6331 3911 or by email, it@scotsallsaints.nsw.edu.au.

# CURRICULUM OVERVIEW AND ASSESSMENT REPORTING

## Curriculum Overview

In Years 7 and 8 the curriculum is organised into six Key Learning Areas:

English
Mathematics
Science and Technology
Languages
History and Geography
Creative Arts
Personal Development Health and Physical Education

In Years 9 and 10 students choose two elective subjects from a wide range of offerings. Students are encouraged to select subjects for study based on their needs and interests and in preparation

While the inclusion of subjects is always on the basis of sufficient interest from students, current elective offerings include:

Agriculture Technology
Commerce
Design & Technology
Drama
French
Geography
History
Industrial Technology - Engineering
Music
Physical Activity and Sports Studies (PASS)
Textiles Technology
Visual Arts
Visual Design

In Year 11 and 12 students have to study English and will then choose five electives. Current elective offerings include:

Agriculture
Ancient History
Biology
Business Studies
Community and Family Studies
Chemistry
Design & Technology
Drama
Earth & Environmental Science
Economics
Engineering Studies
French
Geography
History Extension
Legal Studies
Mathematics (Standard, Advanced, Extension)
Modern History
Music (1, 2 and Extension)
PDHPE Human and Movement Science
Physics
Primary Industries
Studies of Religion (1 unit)
Visual Arts

**Senior School**

Stage 4 - Years 7 and 8
Stage 5 - Years 9 and 10
Stage 6 - Years 11 and 12

## Assessment and Reporting

An assessment program has been devised for each course of study. Students in each Year group will be issued with an Assessment Booklet with access to it being through Canvas (on the English subject page). The Assessment Booklet will detail the nature of each task, the week it is due, and its weight. Individual Assessment Task details are also available through Canvas. Reporting to parents occurs on a semester basis. Reports will include achievement as well as effort. Parent teacher interviews will also take place, as listed on the College calendar. A hybrid system of face to face or online meetings may be available, with Boarding families being given priority for online meetings.

The progress of each student is reported at the end of each semester. The philosophy underpinning the information presented in this report is that of individual progress and achievement.

## Homework

Scots All Saints College believes that students need time to set their own priorities and manage all the competing parts of their lives, to develop as independent people and learners. Talking with grandparents, visiting friends, time with pets, watching television, online time, doing household chores, listening to music, reading or practising music are all seen as inherently valuable. We believe that students need to be able to direct their own study habits and that this self-direction should be encouraged from an early age. When our students leave school the skill of self-direction will be a fundamental necessity.

Homework or Prep is defined as any task assigned to students by teachers to be carried out during non-school hours. Scots All Saints College fully supports parental expectations that students will receive homework related to their daytime studies. Such tasks would typically include revision of classwork, extension work, and preparation for classwork as well as assignment or assessment tasks. A more flexible approach to homework is seen as being more in tune with modern family life. To this end, the setting of weekly, fortnightly or even term tasks is an ideal way to support this philosophy. However, it needs to be understood there will be some subjects that require more regular and possibly daily practice.

Homework tasks should be interesting, meaningful and challenging and should help to instil in our students an intrinsic love of learning. Tasks should not be too difficult and should not require excessive parental intervention, nor should they be the cause of any undue student and parental stress. The use of internet and computer technologies may be incorporated into homework where it is appropriate. Students should use a wide range of resources including the internet, books, journals, newspapers, magazines, personal interviews, films, parents, teachers and friends

The education of each student is a three-way contract between the student, the College and the parents. Parents should get involved in appropriate ways such by providing a suitable workspace, helping students develop a realistic homework schedule, conveying a positive impression that children can do the work, offering help if required- to complete tasks, encouraging students to divide tasks into manageable steps, monitoring homework and conveying to their children that homework and its completion is inherently valuable. Parents should not complete a student's homework for them.

As a consequence of a more flexible approach, students will have more control over the organisation of their homework habits, study schedules and routines, without requiring parents to act as teachers or to 'police students' homework completion. Students can choose to attend our Homework Centre and Math Club in the Senior School Library on Mondays to Wednesday afternoons for support and supervision by teachers between 3:30 pm to 5:00 pm.

# SCHOOL FEES AND ACCOUNTS

Please refer to the College website for information and contact details for the Finance Office for further information, or for help with paying School Fees or to apply for Bursaries.

### Withdrawal of Enrolment

Notice of Withdrawal: One term's notice in writing or one term's fees are required in lieu of notice given before the withdrawal of a student except in the graduating term for Higher School Certificate students. This notice is also required in the case of boarders becoming day students or changing between full and weekly boarding. For example, a student not returning in Term 1 2026 would need to provide written notice prior to the beginning of Term 4 2025.

International students are required to give two terms' written notice or pay two terms' fees in lieu of notice.

# HEALTH INFORMATION

## Ailments or Minor Injuries:

Students with ailment or minor injuries will be referred to the Health Centre by the teacher or by themselves if during a break. The nurses will treat and/or refer the student to other health professionals or parents, as required.

Parents will be contacted if a Day Student is unable to return to class and a medical appointment or hospitalization is required. Boarding students will be referred to the Health Centre.

If the student is injured whilst playing school sport he/she will report to the First Aid station (sports field), first aid will be administered on site. The sporting coach then will:

i. Contact parents of Day Students and liaise re ongoing care

ii. Contact Head of Boarding House to liaise the ongoing care of boarding students

## Serious ailments or injuries requiring Doctor or Hospital admission:

First aid will be administered by the staff members immediately present. The Health Centre/Nurse on Duty will be contacted if ailment and/or injury occurs during Health Centre operating hours.

The Nurse on Duty, Deputy Head of College, Head of Senior School or Head of Boarding will decide if the student should be taken to hospital immediately or a doctor called. The parents/ carers will be contacted by College staff as soon as practicable, according to the information on Edumate.

In an emergency, a student will be transferred by ambulance to hospital. A College representative will stay until relatives attend hospital. In the case of a boarding student, the College representative will remain with the students at their discretion in consultation with medical professionals and the student's parents/ carers.

## Medication Procedure

a. Parent informs the Head of Year of all medications taken by students
b. All medications taken during the school day should be stored at the Health Centre
c. No medications may be kept by Students
d. The Health Centre/Nurse on Duty will dispense prescription and non-prescription medications when authorised in writing by parents/guardians, or as prescribed by a doctor, providing that the medication is provided in the original packaging with a label that clearly displays the child's details and that of the medication, dosage etc. Boarding families must also complete the Student Medication Form in this Commencement Pack.
e. All medications administered by the Health Centre or any other staff will be recorded.

## Anti-Smoking and Vaping

Scots All Saints College campuses are smoke and vape free environments and as such, smoking and vaping is NOT permitted in any part of the College grounds at any time.

# CO-CURRICULAR ACTIVITIES

Our students are encouraged to participate in a variety of activities that are available in our co-curricular program. Scots All Saints College offers students experiences in many facets of music, debating, drama, academic, public speaking, sport and outdoor education. It is in these areas that many students often find their greatest achievement.

## Drama / Debating / Public Speaking

There are many opportunities to engage in debating and public speaking at Scots All Saints College. This provides an opportunity for students to sharpen their critical thought, persuasive techniques and public speaking, all vital skills in our ever-changing world.

Scots All Saints College competes in the HICES Debating competition, fielding eight teams for students from Year 5 to Year 11.

Some of the opportunities in public speaking and debating includes:

- Inter-House Debating Competition (Years 7-11)
- Inter-House Public Speaking Competition (Years 4-11)
- HICES Debating
- Lions Junior Debating Competition (Years 7-8)
- Legacy Junior Public Speaking (Years 7-8)
- CWA Public Speaking Competition (Years 3-12)
- Public Speaking Competition (K-Year 4)

Debating provides an opportunity for students to sharpen their critical thought, persuasive techniques and public speaking, all vital skills in our ever-changing world.

## Outdoor Education

Education is not only in the classroom. Scots All Saints College, outdoor education involves using the outdoors to educate students to live and work together, set goals and co-operate to achieve those goals, while at the same time learning to love, respect and appreciate Australia's natural environment. The camp program also links experiences in the outdoors to aspects of the classroom curriculum.

Scots All Saints College offers a diverse, tailor-made outdoor education program for students from Year 1 through to Year 10. The program is sequential and provides our students with experiences that become increasingly challenging across the years.

Each camp is designed to not only physically challenge our students but also build character and enhance personal attributes. The camping skills developed through the program include cooking, sleeping out, navigation and teamwork. Each camp is held in a different location with the view to providing different but connected outdoor experiences. Full details of each camp, including equipment lists, travel arrangements and camp focus are provided to students ahead of the relevant camp.

We visit some of the most pristine and often challenging areas in New South Wales, including Wollombi National Park, Bugong National Park, Blue Mountains National Park and Belanglo State Forest.

We have 4 or 5 days camps in Years 7 and 9 and a single day out excursions in Years 8 and 10. Students from Year 9 are encouraged to do the Duke of Edinburgh Award.

Other weekend style activities are organised on a Boarding House basis. These camps may range from relaxing in the bush to paint ball, laser tag, surfing or kayaking. Developing essential life skills, such as effectively communicating with others, map reading, overcoming challenges by being supported by others and teamwork are at the heart of our Outdoor Education Camps where students really can find the 'space to be' the best they can be.

## Duke of Edinburgh's International Award

The Duke of Edinburgh's International Award is offered at Scots All Saints. The award is a non-competitive self-development program available to all young people which encourages them to set and achieve goals at a level appropriate to their needs and aspirations.

Participants learn a new skill, improve their physical well-being, volunteer in their community and experience a team adventure in a new environment. Our camps program in Year 9 provides an opportunity for the students to satisfy the Adventurous Journey aspect of the Bronze Award level.

# Music Program

**Senior School Music**

**Years 7-12**

Music at Scots All Saints College is the space to be. The space to create, compose, sing, perform, explore, record, listen and move. Our extensive music program, whatever your child's journey, will captivate and nurture their love of music.

**Curriculum – Classroom Learning**

Elective music is offered in Years 9-12 extending and developing students' musical skills, knowledge and experiences. Many students study music as an elective working towards the HSC Music 1, 2 and Extension courses.

**Senior School Co-Curricular Music Program**

The Senior School Co-Curricular Program enables students to particulate in premium musical experiences of unrivalled excellence in a range of open and auditioned ensembles. Students work diligently in these ensembles exploring difficult repertoire with outstanding musical directors.

The Senior School Ensemble and Choral Program are held outside of curriculum time. The locations and times of rehearsals are announced each January. Students are charged a single term levy covering access to all ensembles, workshops and touring ensembles.

The award-winning College Musical Theatre program is a focus of our co-curricular Arts program in Term 4 each year.

Individual instrument lessons are strongly encouraged to enhance the students learning and musical development. If you have any questions, please contact the Head of the Arts at elizabeth.sargeant@scotsallsaints.nsw.edu.au.

## Equestrian

The Scots All Saints College Equestrian Program is a co-curricular program designed to allow students who have their own horses to train and compete in their chosen disciplines. It is offered as a co-curricular activity throughout the year and is also included as an activity during the 'Active Afternoons' program on the Senior School Campus. Students can also be involved in the equestrian program and participate in other co-curricular activities.

**Agistment of boarders horses on campus**

A unique feature of Scots All Saints College is the ability for boarding students to bring their horse to school with them during the term. The equestrian centres are close to the boarding houses and our boarder students can attend to their horses and ride when it suits them.

Agistment is available each term on the Senior School Campus.

Students have a choice of:

- Shared paddocks all with electric fencing.
- Large private yards (20m by 25m) with rubber lined shelter constructed of metal railing.
- Combination of both of the above (Paddock in daytime, yard at night).

There are fully lockable tack and feed rooms, wash bays, a 90 metre by 50 metre sand arena, full showjumping course, training cross country course and a sand round yard.

Weekly lessons by qualified instructors are offered to students for both showjumping and flat work. The showjumping and flat work lessons are held at the Equestrian Centre on the Senior School Campus. Students have opportunities for cross country clinics at a local cross country course and polocrosse training sessions. External campdraft and team penning clinics are also offered at times.

**Interschool Competitions**

All of our equestrian students are encouraged to participate in interschool competition. The Scots All Saints equestrian team participates in The North West Equestrian Expo in Coonabarabran and The Interschools Horse Extravaganza in Tamworth.

Details regarding the equestrian program can be found on the College website in the Parent Portal.

For more information contact Mrs Libby Dawes, Director of Agriculture and Equestrian on email libby.dawes@scotsallsaints.nsw.edu.au or call on 0457 515 167 during school hours.

## Cattle Team

The Scots All Saints College Cattle Team is offered as a co-curricular activity from the end of Year 7, where students break-in and prepare both school stud cattle, school-bred steers and donated steers for the Blayney Show (March), Sydney Royal Easter Show (March/April), Bathurst Show (early May) and Upper Hunter Beef Bonanza in Scone (October). Students work as a team to manage and educate the cattle. They usually work in pairs and are allocated an animal to specifically work with. Over the years students build leadership skills mentoring junior students by teaching them the skills associated with working and showing cattle. Cattle training occurs at the senior campus farm once a week from 7:00 am during Term 4 and then twice a week at 7:00 am in Term 1. This continues at the beginning of Term 2 in preparation for Bathurst Show. For students attending the Upper Hunter Beef Bonanza in Scone training recommences during Term 3 one day a week after school. We have been very successful over the years, gaining many Grand Champions and gold medals along with Most Successful Exhibitor at Sydney Royal Easter Show for several years.

For more information please do not hesitate to contact the Director of Agriculture and Equestrian at libby.dawes@scotsallsaints.nsw.edu.au

## Sheep Team

The Scots All Saints College has recently begun their own stud, 'Karralee Australian White Stud'. Students are invited to join the sheep show team from the beginning of Year 7 and will be involved in breaking in and exhibiting our stud sheep at various shows in the Central West. A team will also be involved in programs like the Merino Wether Challenge, through which the students in the team will feed and prepare the sheep for competitive judging and educational workshops. Training for the sheep show team occurs at various times throughout the year dependent on the season and the show schedules.

For more information please do not hesitate to contact the Director of Agriculture and Equestrian at libby.dawes@scotsallsaints.nsw.edu.au

## Pipes and Drums

If your son or daughter would like the opportunity to learn the Pipes or the Drums, then now is the time to become involved by registering your interest for the 2026 Pipes and Drums program.

Both the bagpipe and drum lessons are totally free of any charge, however, a minimal one-off cost is required for the purchase of the practice instruments. This cost is added to midterm charges in Term 2 or 3 after a cool off period to ensure that the child does indeed wish to continue with their chosen instrument. The cost is $110 for the practice chanter for the Pipers and $70 for the drumsticks and practice pad for the Drummers. If a student decides after the cool off period to discontinue, they are still able to hand in their practice instrument and will receive a refund based on the condition for which they are returned.

The lessons are half a period each and are held during class time. Each student will receive a unique roster with a progressive lesson schedule designed to minimise the time a student may miss a specific subject.

When a learner has gained the required skills, they will be invited to join the band for the band rehearsals. Rehearsals are currently held at the Scots Campus on a Wednesday afternoon.

Pipe Band instruments and uniforms are owned and maintained by the band. To enable the Pipes & Drums to function there is a levy (2025 price was set at $75 per term). Only the active band members are charged the levy, not the learners.

If you would like to register to learn the Pipes or Drums or if you have any enquires in relation to the Pipes & Drums, please send an email to Gill MacKenzie, Pipes & Drums Instructor at gill.mackenzie@scotsallsaints.nsw.edu.au

## Highland Dancing - Junior School and Senior School Classes

Does your child have loads of energy and would like to try something different? Then Highland Dancing is for them. Come to Highland Dancing Lessons and leap, Pas de Basque, Reel and Fling! Highland Dancing is a fun, athletic, competitive and technical form of dance. Learn to dance over Swords and Propel Pivot Turn with your friends or make new friends. Enjoy the swirl of a kilt and the sound of the bagpipes.

Highland Dancing teaches our youth; consistency, structure, self-discipline, self-respect as well as respect for others. It builds a lifetime of friendships, memories, teamwork and individual goal setting. No previous dance experience required. Students are most welcome to have a trial first lesson without charge.

Our Highland Dancing program for the Middle School and Senior School has historically been held on a Thursday afternoon and are separated into a Year 5 to Year 6 class or a Year 7 to Year 12 class. The Highland Dance teacher is Mrs Kim Durie. The Year 5 to Year 6 class will be held on the Junior School from 3:30pm to 4:30pm and the Year 7 to Year 12 class will be held on the Senior School Campus from 5:15pm to 6:15pm.

There is cost for the lessons (2025 prices were $7 per lesson – charged for the length of the term e.g. $70 for a 10-week term). Missed lessons due to school excursions will be deducted from the final term charge; missed lessons for other reasons are non-refundable. Payments are made directly to Mrs Durie and not through school accounts. Further enquiries, payment information and enrolment for the classes can be directed to Mrs Durie. Please contact by email: durie.k@bigpond.com or phone 0409455877.

# SENIOR SCHOOL SPORT

## Sporting Activities

At Scots All Saints College we want every student to feel comfortable in their space to play, whether it is just to have fun and mix with friends or to excel at the highest level. Students are encouraged to lead healthy, safe and physically active lives and are given opportunities to apply and adapt skills across multiple contexts.

Everyone is encouraged to play in a team sport so that they can learn and develop skills, fitness, character, resilience and team/school spirit. This requires students to work together for the benefit of the whole, rather than for individual recognition or gain.

Our teams are coached by caring and dedicated school staff and/or externally appointed specialists who handle training sessions and management of teams

## Active Afternoons

Active Afternoons take place on Thursdays, Year 7 and 8 (11:35am – 1:05pm) and Years 9-12 (1:50pm – 3:20pm). All Senior School students must wear their PE uniforms on this day.

During Active Afternoons, students train for the competitive sports that they play on weekends or select an activity that may include Recreation sports, multi sports, Brazilian Jiu-Jitsu, Dance, Strength & Conditioning and Swimming.

**Participation in Active Afternoons is compulsory.**

## Competitive Team Sports (Core Sport)

Current opportunities for team sports include:

**Winter:** Hockey, Netball, Rugby and Soccer

**Summer:** Basketball, Cricket, Tennis and Touch Football

Once a student has made a commitment to a College Core Sport, they must complete the season. Attendance at matches and practices is compulsory. Our Core College sports teams have an extra after school training session on a Tuesday to help prepare them for their competitions.

Scots All Saints College is a member of the Association of Independent Co-Educational Schools (AICES) and the Independent Sports Association (ISA). The two associations offer the College a variety of representative carnivals, including Swimming, Cross-Country, and Athletics, and pathways for our

high-performing athletes.

Students who are identified as elite athletes are encouraged and supported in pursuing their goals and opportunities may become available for students to be selected in Combined Independent School (CIS) trials.

Correct uniform must be worn at practices and matches. Students MUST wear the uniform correctly and take pride in it. All sports equipment must be treated with respect. Clean gear and a tidy uniform are important.

Students must play for the College if the College offers the sport of their choice in their age group.

School-based representative pathways are only available to students who play for the College team in that particular sport. Any family wishing to be considered for an exemption to this needs to direct their application to the relevant Head of School.

Additionally, students in Year 12 have the opportunity to use the Active Afternoons time for HSC-focused work (D&T, Extension courses and Visual Art) or the option to use the time for private study during Terms 2 and 3 (via application and approved exemption). The Sports Exemption Request Form can be found HERE on our website and on page 43 of this handbook.

## Swimming Squad

Currently we're offering performance-based group sessions to our Senior School students on select mornings during Term 1 and Term 4. These sessions are perfect for students who are looking to improve in all swimming strokes whilst developing swimming fitness and endurance with the goal of being well prepared for swimming carnivals.

## Strength and Conditioning

The construction of a purpose built building to house our strength and cardio equipment gives us an opportunity to provide students space, coaching and time to improve their sporting performances through development of individual strength, flexibility and general fitness.

Our Strength and Conditioning Gym is located in Bulkeley House, and we have sessions in the mornings and afternoons.

## Sporting responsibilities

**STUDENT**

Positive and sportsmanlike behaviour should be exhibited by extending standard courtesies to the opposing team. Examples are pre-match courtesies, recognition of good play, and thanking officials and the opposing team after the match.

The official's decision is always final and should not be contested. Immodest behaviour in victory or success and manifestation of self-disgust at an error or failure are acts of poor sportsmanship and are unacceptable. Unfair or illegal tactics to gain advantage are unacceptable and should never be used.

Verbal provocation and response to such provocation is unacceptable. Bad language, whether directed at another player, official or oneself is unacceptable. Deliberate violence of any sort is unacceptable.

**PARENT**

Emphasise to your child the importance of fulfilling a commitment. Allow your child to choose a sport which satisfies his / her interests, not yours.

Emphasise to your child the importance of correct dress, punctuality, respect of equipment and responsibility toward a commitment.

Focus upon your child's efforts and performance rather than the overall outcome of the event.

Applaud good play by all teams. Support all efforts to remove verbal and physical abuse from sporting activities.

If you disagree with an official or coach, raise the issue through the appropriate channels at school rather than question the official's judgement and honesty in public. Remember most officials give their time and effort for your child's involvement.

Condemn the use of violence in any form, be it by spectators, coaches, officials or players. Never ridicule your child or their teammates for making a mistake.

Always be ready to show appreciation to your child's coach. They endeavour to do their best and deserve your support.

Parental involvement is always welcome. Your support as an umpire, scorer, etc., will contribute to the development of a sport at the College.

The consumption of alcohol is not permitted at any Scots All Saints College sporting activity. Dogs and other animals are not permitted at any Scots All Saints College sporting activity.

# Sports Exemption Request Form Senior School

In making your Sport Exemption Request, please ensure you are familiar with the following, taken from the College's Parent and Student Handbook:

"Students must play for the College if the College offers the sport of their choice in their age group. School based representative pathways are only available to students who play for the College team in that particular sport."

| | |
|---|---|
| Students Name | |
| Year Group: | Date: |
| Request for Exemption and Reason (e.g. medical certificates, representative commitments) | |
| Student Signature | |
| Parent Signature | |

Please return your completed form to the Head of Senior School, Justin Adams
justin.adams@scotsallsaints.nsw.edu.au

## OFFICE USE

The committee has reviewed the request and has decided on the following:

## Decision

☐ Upheld

☐ Declined

| |
|---|
| **Date** |
| **Comment** |
| **Signature**<br><br>**Head of Senior School** |

SCOTS ALL SAINTS COLLEGE

**Senior School Campus**
Senior, Boarding (7–12)
4173 O'Connell Road
BATHURST NSW 2795